



# PROSPECTUS

2023-24



## GOVIND BALLABH PANT MEMORIAL GOVERNMENT COLLEGE

Rampur Bushahr, Distt. Shimla (H.P.)-172001

(A POST GRADUATE AND NAAC ACCREDITED INSTITUTION)

Estd. 1959

Website: [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in)

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## VISION AND MISSION

The college is committed to the pursuit of excellence in higher education, total character and holistic personality building. Our vision is to produce a well-rounded, self-confident, positive young person with the following attributes:

1. An inquiring and fearless mind
2. Respectful of others' viewpoints
3. Belief in the values of social justice and equality
4. Leadership skills across the spectrum--social, political, commercial and cultural
5. Ability to stand for others and self

### Our Strategies to Achieve These Goals Are:

**Development of Holistic Personality:** The college along with the classroom teaching complements students with a wide range of extra-curricular activities. The college has NSS, NCC, Rovers and Rangers and various clubs like Red Ribbon Club, Eco Club, Road Safety Club, Electoral Literacy Club, Energy Club and NDLI Club. The students work under the careful supervision of teachers and the primary objective of these activities is to understand their different responsibilities, community service and social bonhomie.

**Discipline:** The primary mission of the college is to educate young men and women and help them understand the value of education so that they can lead a life based on moral values and service to nation. The teachers along with classroom lectures try to inculcate the spirit of value-based life with emphasis on universal values and critical thinking.

**Interaction and Communication:** The teaching faculty frequently interacts with the students and shares with them the vision of the academic session. The college Principal organizes an induction at the beginning of the session to address students and also introduces them to the various facets of the college. The information related to sports, co-curricular activities and the scholarship schemes are also communicated to the students on a regular basis.

**Upholding Cultural Values:** The location of college is distinct as it is a point of intersection and interaction of cultural activities of three different districts-- Kullu, Shimla and Kinnaur. The college also has a Tribal Girls' Hostel and a Tribal Boys' Hostel where students from District Kinnaur can apply for accommodation. The college takes initiatives to promote oral tradition and multicultural programmes of these districts so that the students can comprehend the basic values of diversity. These interactions increase the sense of and the sensibility towards the understanding of new cultures and also promote equitability amongst the students.

### Our Core Values

1. To uphold and inspire sustainable development and to nurture through imparting quality education
2. To promote development of critical thinking and effective communication
3. To raise cultural awareness and to build affordable learning and creative ambience for the students
4. To nurture human values
5. To extend equitable opportunities for achieving lifelong educational goals



## PRINCIPAL'S MESSAGE

Greetings to one and all!

Welcome to G.B. Pant Memorial Government College, Rampur Bushahr. I am glad that you have chosen to be a part of this family to pursue your academic journey. Since our inception in 1959, the college has grown in stature and added feathers every year in the field of academics, sports, cultural exploration and extra-curricular activities. We, at Government College, Rampur Bushahr, believe that honesty and excellence in education is vital for the holistic growth of the society and our college motto 'साविद्यायविमुक्तये' further concretizes our belief that only knowledge can provide complete liberation to a human mind and enrich the personality with critical thinking, harmony and positive attitude.

In the last few years, Corona virus wreaked havoc on humanity and the threat on life posed by this virus was immense. All forms of life struggled and professional work was hampered due to the spread of this contagious virus. We, at the college, accepted this challenge and our journey towards the attainment of excellence even during the times of the pandemic continued. We successfully conducted the admission process and took quality classes online and tackled the menace of the pandemic with high spirits.

The strength of our institution lies in its values. Our values are the backbone of the institution. We envision ourselves as the builders of the nation. Among many values there are two that are dear to the institution. First, the college caters to multi-cultural students of Kullu, Kinnaur, Shimla and Mandi districts and being an institution of high principles and values, we believe in quality education and cultural inclusiveness. Therefore, the college becomes a distinctive space for the interaction of these age-old cultures. Building from the first point, at Government College, Rampur Bushahr, we see our diversity amongst our students as our strength. Thus, the message we pass on to the students covers large percentage of the areas of the state.

We understand our large strength of students and thus, we stress upon the positive interaction of humans with nature. Our rigorous effort to inculcate the value of sustainable development and ecological awareness within and outside the campus through community outreach programmes is evident through our 'Green Campus Initiative' and College volunteer groups (NCC, NSS, Rovers and Rangers, **Electoral Club, Energy Club, Eco Club** and SOCH Literary Society). These diverse set of meaningful practices makes us realize our significant role in building future citizens and leaders of the country.

During your time at the college, we will provide ample opportunities to learn and grow intellectually and spiritually. We have a well-structured academic environment and life altering extra-curricular activities that are guided and mentored by our dedicated faculty and supporting staff. I hope this meaningful interaction will encourage you to generate new ideas, increase knowledge and enhance your skills that are required in today's fast changing world. I welcome you all to the Government College, Rampur Bushahr, and by selecting this college you have chosen an institution that is equipped with digital smart classrooms, library, lush green campus, a big playground, well equipped laboratories, a sizeable auditorium, a conference room, and a canteen. This is only the beginning of our long and fruitful intellectual journey.

**Best Wishes**  
**Dr. Pushpa Negi**  
**Principal**

## ABOUT THE COLLEGE

The college is named after the country's prominent freedom fighter, great administrator and the recipient of the Bharat Ratna-- Sh. Govind Ballabh Pant, and is duly affiliated to Himachal Pradesh University (Shimla). This college came into existence in July, 1959 but was formally inaugurated on 11th November, 1959 by Raja Bajrang Bahadur Singh of Bhadri estate, the then lieutenant Governor of Himachal Pradesh. Situated on the left bank of the river Satluj, the college is on the national highway no. 5 and at a distance of about 130 km from the historical town of Shimla, the capital city of Himachal Pradesh.

The college is a co-educational institution and imparts meaningful education in the faculties of Humanities, Science, Commerce, Vocation, and Computer Applications. After its inception in 1959 for undergraduate programmes, the year 1994 marked its new phase of academic development with the opening of Postgraduate classes in the subject of Hindi, English, Commerce, History, Economics, and Political Science. In the year 2017, the new PG courses in the subject of Sociology, Geography, Chemistry, Botany, Zoology, Physics and Mathematics were introduced. The self-finance course of Bachelor of Computer Applications (BCA) was started in the academic session 2010-11, based on the feedback of the stakeholders. The skill-oriented Bachelor of Vocation (B.Voc.) was added to the programmes of the college in the year 2017. The primary objective for the implementation of these courses is to empower the youth with practical knowledge that will lead to quality employment and income generating opportunities.

The college campus has a green cover of trees, a sprawling playground and a well-equipped auditorium that provide a healthy ambience for the holistic growth of the students beyond their classrooms. It is surrounded by the scenic beauty of hills that provides the students with ample green space to learn and interact in a lively fresh environment. With modern laboratories and library, the learning experience of the students becomes extensive and practical. There are three girls' hostels and one boys' hostel which make the college an ideal centre for learning and knowledge. The physical infrastructural facilities in the college have expanded over the years to meet the new demands and also to provide better learning environment to the students. A new Commerce block became functional in July, 2020 and a new Science Block with modern amenities will also become functional soon. The institution provides a judicious amalgamation of academics, sports, extra-curricular activities and extension activities for the development of mental and physical progress of the students. The students are motivated to follow the motto of the college that focuses on the knowledge that leads to self-realisation and liberation.

The National Assessment and Accreditation Council (NAAC) has awarded grade 'B' to the college for providing quality Higher Education to the students. The college has experienced and qualified teachers who are fully committed to guide and support the students to achieve new academic heights and acquire new skills. The institution draws its strength from the combined efforts of its staff, students and other stakeholders to excel in academics, in extra-curricular activities and in administration.

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## PROPOSED ACADEMIC CALENDAR (2023-24)

Sr. No.	PARTICULARS	FROM	TO
1.	Beginning of the New Academic Session	30 <sup>th</sup> June, 2023	
2.	Submission of Fresh Admission Forms for UG Programmes (Online)	30.06.2023	08.07.2023
3.	Display of First Merit List	08. 07.2023 at 5:00 PM	
4.	Counselling and Fee Deposit by students	10.07.2023	12.07.2023
5.	Display of Second Merit List	12. 07. 2023 at 5:00 PM	
6.	Counselling and Fee Deposit by the students	13.07.2023	14.07.2023
7.	Roll On Admission for UG Programmes (Online mode)	30.06.2023	08.07.2023
8.	Fee Deposit for Roll On Admissions	10.07.2023	14.07.2023 (till 5pm)
9.	Orientation of 1 <sup>st</sup> Year UG students (BA/ BSc/ BCom/ BCA/ B.Voc )	17.07.2023	
10.	Regular Teaching	18.07.2023	10.11.2023
		16.11.2023	31.12.2023
		06.02.2024	31.03.2024
11.	Principal's Address	3 <sup>rd</sup> Week of July	
12.	NSS/NCC/R&R Registration	Tentatively in the month of August/ September 2023	
13.	Anti-Ragging & De-addiction Drive	Tentatively in the 3 <sup>rd</sup> week of August 2023	
14.	Admission to Postgraduate Programmes	As per HP University's notification/ norms	
15.	CSCA Formation and Oath Taking Ceremony	As per HP University's Latest Notification	
16.	Mountaineering/ Trekking Activities	Tentatively in the month of October 2023	
17.	Celebration of Independence Day	15 August, 2023	
18.	Teachers' Day	05 September, 2023	
19.	Hosting of HPU Inter-College Sports Meet	As per dates to be notified by HP University	
20.	College Cultural Events	Tentatively in the month of November/ December 2023	
21.	Gandhi Jayanti	02 October, 2023	
22.	CSCA Cultural Function- Human Rights Day and AIDS Day	December 2023	
23.	HPU UG/PG examinations	As per HP University's notification/ norms	
24.	NCC Camp and NSS Annual Camp	As per the notification	
25.	Mid Term/ House Test	3 <sup>rd</sup> Week of December	
26.	Annual Prize Distribution Function	3 <sup>rd</sup> Week of March, 2024 (Tentative)	
27.	Examination	01.04.2024	23.05.2024
28.	Vacation Schedule		
	• Summer Vacation	05.06.2023	29.06.2023
	• Diwali Break	11.11.2023	15.11.2023
	• Winter Vacation	01.01.2024	04.02.2024

• For Departmental activities, please visit the website [www.gbpmcrampur.edu.in](http://www.gbpmcrampur.edu.in)

## OUR FACULTY

**Principal: Dr. Pushpa Negi**  
**Ph.:01782-233021(O)**

### DEPARTMENT OF ENGLISH:

- |                          |                     |
|--------------------------|---------------------|
| 1. Mr. Rajesh Kumar Negi | Assistant Professor |
| 2. Dr. Narendr Kumar     | Assistant Professor |
| 3. Dr. Priyanka Thakur   | Assistant Professor |
| 4. Ms. Priyanka          | Assistant Professor |
| 5. Dr.Gaurav Sood        | Assistant Professor |

### DEPARTMENT OF HINDI:

- |                     |                     |
|---------------------|---------------------|
| 1. Ms. Norbu Zangmo | Assistant Professor |
| 2. Ms. Anjali       | Assistant Professor |
| 3. Vacant           |                     |

### DEPARTMENT OF SANSKRIT:

- |                       |                     |
|-----------------------|---------------------|
| 1. Ms. Promila Kumari | Assistant Professor |
|-----------------------|---------------------|

### DEPARTMENT OF ECONOMICS:

- |                       |                     |
|-----------------------|---------------------|
| 1. Dr.Sat Pal         | Assistant Professor |
| 2. Dr.Sher Singh Negi | Assistant Professor |
| 3. Vacant             |                     |
| 4. Vacant             |                     |

### DEPARTMENT OF GEOGRAPHY:

- |                      |                     |
|----------------------|---------------------|
| 1. Dr.Jitender Sahni | Assistant Professor |
| 2. Dr.Savita Kumari  | Assistant Professor |
| 3. Dr.Amit           | Assistant Professor |

### DEPARTMENT OF HISTORY:

- |                         |                     |
|-------------------------|---------------------|
| 1. Mr. Pratibind Pandey | Assistant Professor |
| 2. Dr.Vipan Sharma      | Assistant Professor |
| 3. Vacant               |                     |

### DEPARTMENT OF POLITICAL SCIENCE:

- |                      |                     |
|----------------------|---------------------|
| 1. Mr. Kapoor Chand  | Assistant Professor |
| 2. Mr.Narender Singh | Assistant Professor |

### DEPARTMENT OF PUBLIC ADMINISTRATION:

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

### DEPARTMENT OF SOCIOLOGY:

- |                      |                     |
|----------------------|---------------------|
| 1. Dr. Pratap Thakur | Assistant Professor |
| 2. Ms. Jayanti Mala  | Assistant Professor |

### DEPARTMENT OF JOURNALISM&MASS

### COMMUNICATION:

- |                    |                     |
|--------------------|---------------------|
| 1. Ms. Gita Sharma | Assistant Professor |
|--------------------|---------------------|

### DEPARTMENT OF MUSIC (Instrumental & Vocal):

- |                        |                     |
|------------------------|---------------------|
| 1. Mr.Rajesh Kumar (I) | Assistant Professor |
| 2. Mr. Anup (V)        | Assistant Professor |
| 3. Vacant              |                     |

### DEPARTMENT OF PHYSICAL EDUCATION:

- |                          |                     |
|--------------------------|---------------------|
| 1. Dr. Vidya Bandhu Negi | Associate Professor |
|--------------------------|---------------------|

### DEPARTMENT OF EDUCATION:

- |                     |                     |
|---------------------|---------------------|
| 1. Dr. Ajender Negi | Assistant Professor |
|---------------------|---------------------|

### DEPARTMENT OF TOURISM&TRAVEL

### MANAGEMENT:

- |                   |                     |
|-------------------|---------------------|
| 1. Ms. Ranju Bala | Assistant Professor |
|-------------------|---------------------|

### DEPARTMENT OF COMPUTER APPLICATIONS:

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

### DEPARTMENT OF BOTANY:

- |                     |                     |
|---------------------|---------------------|
| 1. Dr. Anita Kumari | Assistant Professor |
| 2. Ms. Nirmala Negi | Assistant Professor |

### DEPARTMENT OF CHEMISTRY:

- |                       |                     |
|-----------------------|---------------------|
| 1. Dr. Pushpa Negi    | Associate Professor |
| 2. Dr. Shiwali Thakur | Assistant Professor |
| 3. Dr. Gopi Chand     | Assistant Professor |

### DEPARTMENT OF MATHEMATICS:

- |                        |                     |
|------------------------|---------------------|
| 1. Mr. Kushal Chand    | Assistant Professor |
| 2. Mr. Maheshwar Singh | Assistant Professor |
| 3. Ms. Anuradha        | Assistant Professor |

### DEPARTMENT OF PHYSICS:

- |           |  |
|-----------|--|
| 1. Vacant |  |
| 2. Vacant |  |
| 3. Vacant |  |

### DEPARTMENT OF ZOOLOGY:

- |                      |                     |
|----------------------|---------------------|
| 1. Dr. Asha Garg     | Assistant Professor |
| 2. Ms. Yojana Thakur | Assistant Professor |

### DEPARTMENT OF COMMERCE:

- |                           |                     |
|---------------------------|---------------------|
| 1. Dr.T.D. Verma          | Associate Professor |
| 2. Mr. Ishwar Negi        | Assistant Professor |
| 3. Ms. Surekha Devi       | Assistant Professor |
| 4. Dr. Krishan Kumar Negi | Assistant Professor |
| 5. Ms. Heera Bhagati      | Assistant Professor |



## OUR NON-TEACHING STAFF

### LIBRARY STAFF:

1. ———Vacant———

### OFFICE STAFF

- |                       |                           |
|-----------------------|---------------------------|
| 1. Mr. Sadh Ram       | Superintendent (Grade-I)  |
| 2. Mr. Govind Ram     | Superintendent (Grade II) |
| 3. Mr. Yashwani Kumar | Sr.Assistant              |
| 4. Mr. Ganga Dass     | Jr. Assistant             |
| 5. Sh. Mahesh Kumar   | JOA                       |

### OTHER STAFF

- |                     |      |
|---------------------|------|
| 1. Mr. Ram Kumar    | Peon |
| 2. Mr. Prem Raj     | Peon |
| 3. Mr. Shesh Kumar  | Peon |
| 4. Mr. Sohan Lal    | Peon |
| 5. Ms. Nirmala Devi | Peon |
| 6. Ms. Durga Devi   | Peon |
| 7. Mr. Virbhan      | Peon |
| 8. Ms. Sant Kali    | Peon |
| 9. Ms. Bharti Devi  | Peon |
| 10. ----Vacant----  |      |

### LABORATORY STAFF:

- |                      |     |
|----------------------|-----|
| 1. Mr. Raghu Ram     | SLA |
| 2. Dr. M.L. Gautam   | SLA |
| 3. Ms. Suraj Mani    | SLA |
| 4. Mr. Shobha Ram    | JLA |
| 5. Mr. Inder Sunail  | JLA |
| 6. Mr. Prakash Chand | JLA |
| 7. Mr. Gopal Singh   | LA  |
| 8. Mr. Rajesh Kumar  | LA  |
| 9. Mr. Sahab Singh   | LA  |
| 10. Mr. Madan Mohan  | LA  |
| 11. Mr. Kanti Lal    | LA  |
| 12. Ms. Twarpati     | LA  |
| 13. Ms. Vinod Kumari | LA  |
| 14. Ms. Prem Dasi    | LA  |

**PROGRAMMES OF STUDY**  
(Undergraduate Level and Postgraduate Diploma)

<u>UNDERGRADUATE PROGRAMMES UNDER UGC – CBCS</u>	<u>OTHER PROGRAMMES</u>
<ul style="list-style-type: none"> <li>• Bachelor of Arts</li> <li>• Bachelor of Science</li> <li>• Bachelor of Commerce</li> </ul>	<ul style="list-style-type: none"> <li>• Bachelor of Computer Applications</li> <li>• Bachelor of Vocation (Retail Management)</li> <li>• Bachelor of Vocation (Hospitality &amp; Tourism)</li> <li>• Post Graduate Diploma in Computer Applications</li> </ul>

**Courses Under Different Undergraduate UGC – CBCS Programmes:**

<u>PROGRAMME</u>	<u>COURSE</u>	<u>PROGRAMME</u>	<u>COURSE</u>
<b>Bachelor of Arts</b>	1. Hindi	<b>Bachelor of Science</b>	1. Chemistry
	2. Sanskrit		2. Physics
	3. English		3. Mathematics
	4. Sociology		4. Botany
	5. Public Administration		5. Zoology
	6. History		6. Computer Science
	7. Geography		
	8. Mathematics		
	9. Economics		
	10. Political Science		
	11. Music Vocal		
	12. Music Instrumental		
	13. Journalism & Mass Communication		
	14. Tours & Travel Management		
	15. Physical Education		
	16. Computer Applications (CA)		
	17. Education		

## Bachelor of Commerce

<u>PROGRAMME</u>	<u>COURSE</u>
<b>Bachelor of Commerce</b> (1 <sup>st</sup> Year)	AECC 1 Environmental Studies
	BC 1.1 Financial Accounting C-1
	BC 1.2 Business Organization and Management C-2
	English 1 Core English (Compulsory) C-3
	Language: Hindi/ English/ MIL AECC 2
	BC 1.3 Business Law C-4
	BC 1.4 Business Mathematics and Statistics C-5
	Hindi Core Hindi (Compulsory) C-6
<b>Bachelor of Commerce</b> (2 <sup>nd</sup> Year)	BC 2.1 Company Law C-7
	BC 2.2 Income Tax Law and Practice C-8
	English 2 Core English (Compulsory) C-9
	BC 2.3 Computer Application in Business SEC-1
	HIND 400 Core Hindi (Compulsory) C-10
	BC 2.4 Corporate Accounting C-11
	BC 2.5 Cost Accounting C-12
	BC 2.6 E-Commerce SEC-2
<b>Bachelor of Commerce</b> (3 <sup>rd</sup> Year)	<b>Any one of the following</b>
	BC 3.1 (a) Human Resource Management } <b>DSE-1</b>
	BC 3.1 (b) Principles of Marketing } <b>DSE-1</b>
	BC 3.1 (c) Fundamentals of Financial Management } <b>DSE-1</b>
	<b>Any one of the following:</b>
	BC 3.2 (a) Corporate Governance and Auditing } <b>DSE 2</b>
	BC 3.2 (b) Goods & Service Tax } <b>DSE 2</b>
	BC 3.3 Entrepreneurship SEC-3
	ECONA 313 Economy of Himachal Pradesh GE 1
	<b>Any one of the following:</b>
BC 3.5 (a) Corporate Tax Planning } <b>DSE 3</b>	
BC 3.5 (b) Banking and Insurance } <b>DSE 3</b>	
BC 3.5 (c) Management Accounting } <b>DSE 3</b>	
BC 3.5 (d) Computerized Accounting System } <b>DSE 3</b>	

## An Overview of the UGC-CBCS Undergraduate Programmes:

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising Core, Compulsory, Skill Enhancement and Elective Courses. The courses are evaluated by following a grading system. In order to bring uniformity in the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

### **Outline of Courses under Choice Based Credit System (CBCS):**

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as Core Course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
  - 2.1 **Discipline Specific Elective (DSE) Course:** Elective course offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
  - 2.2 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.
  - 2.3 **Generic Elective (GE) Course:** An elective course which is other than discipline specific core course and is chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic elective.
3. **Ability Enhancement Courses (AEC):** The Ability Enhancement Courses (AE) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to knowledge enhancement: (i) Environmental Science and (ii) English/MIL Communication. These are mandatory for all disciplines. Skill Enhancement Courses (SEC) are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.
  - 3.1 **Ability Enhancement Compulsory Courses (AECC):** Environmental Science, English Communication/Modern Indian Language (MIL) Communication.
  - 3.2 **Skill Enhancement Courses (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

## Credit Distribution Under UGC-CBCS Undergraduate Programmes:

### I. BSc Programme

**BSc Medical (Life Sciences): - Chemistry, Botany and Zoology**

**BSc Non- Medical (Physical Sciences):- Mathematics, Physics and Chemistry/Computer Science**

Year	Discipline Specific Course (DSC)- 12	Ability Enhancement Compulsory Course (AECC)-2	Skill Enhancement Course (SEC)-4	Discipline Specific Elective (DSE)-6	Total Credits
1 <sup>st</sup> Year	DSC-1A = 6 Credits DSC-1B = 6 Credits DSC-2A = 6 Credits DSC-2B = 6 Credits DSC-3A = 6 Credits DSC-3B = 6 Credits <b>Credits = 36</b>	EVS = 4 Credits Eng. = 4 Credits  <b>Credits = 08</b>	NIL	NIL	<b>44</b>
2 <sup>nd</sup> Year	DSC-1C = 6 Credits DSC-1D = 6 Credits DSC-2C = 6 Credits DSC-2D = 6 Credits DSC-3C = 6 Credits DSC-3D = 6 Credits <b>Credits = 36</b>	NIL	SEC-1 = 4 Credits  SEC-2 = 4 Credits  <b>Credits = 08</b>	NIL	<b>44</b>
3 <sup>rd</sup> Year	NIL	NIL	SEC-3 = 4 Credits  SEC-4 = 4 Credits  <b>Credits = 08</b>	DSE-1A = 6 Credits DSE-1B = 6 Credits DSE-2A = 6 Credits DSE-2B = 6 Credits DSE-3A = 6 Credits DSE-3B = 6 Credits <b>Credits = 36</b>	<b>44</b>
<b>Total Credits in B.Sc. Three Year Degree Course</b>					<b>44×3 = 132</b>
<b>Credits (Hours) Split</b>					
Theory = 04 (4 hours)					
Practical = 02 (4hours)					

## II. B.A./ B.Com. Programme

Year	Core Courses - Discipline Specific Course ( DSC)- 8 & Compulsory Courses (CC) - 4	Ability Enhancement Compulsory Course (AECC)-2	Skill Enhancement Course (SEC)-4	Discipline Specific Elective (DSE)-4 & Generic Elective (GE)-2	Total Credits		
1 <sup>st</sup> Year	CC(Eng.) = 6 credits CC(Skt/Hindi)= 6 credits DSC-1A = 6 Credits DSC-1B = 6 Credits DSC-2A = 6 Credits DSC-2B = 6 Credits <b>Credits = 36</b>	EVS = 4 Credits Hindi/Eng/ Skt.= 4 Credits  <b>Credits = 08</b>	NIL	NIL	<b>44</b>		
2 <sup>nd</sup> Year	CC ( Eng) = 6 Credits CC (Skt/Hindi)= 6 credits DSC-1C = 6 Credits DSC-1D = 6 Credits DSC-2C = 6 Credits DSC-2D = 6 Credits <b>Credits = 36</b>	NIL	SEC-1 = 4 Credits  SEC-2 = 4 Credits  <b>Credits = 08</b>	NIL	<b>44</b>		
<b>Total Credits in B.A. / B. Com. Three Year Degree Course</b>					<b>44×3 = 132</b>		
<b>Credits (Hours) Split</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <b>Theory = 04 (4 hours)</b>  <b>Practical = 02 (4hours)</b> </td> <td style="width: 50%; border: none;"> <b>Theory = 05 (5 hours)</b>  <b>Tutorial = 01(1 hour)</b> </td> </tr> </table>						<b>Theory = 04 (4 hours)</b> <b>Practical = 02 (4hours)</b>	<b>Theory = 05 (5 hours)</b> <b>Tutorial = 01(1 hour)</b>
<b>Theory = 04 (4 hours)</b> <b>Practical = 02 (4hours)</b>	<b>Theory = 05 (5 hours)</b> <b>Tutorial = 01(1 hour)</b>						

## Choice of Courses in BA/BCom/BSc 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Year:

### 1. Choice of Core Courses (DSC-I & DSC-II) in BA1st Year

Group-I	Group-II	Group-III
Education	Political Science	Hindi
Music-Instrumental	Public Administration	English
Music-Vocal	Tour & Travel Management	Sanskrit
Physical Education	Economics	Geography
History	Computer Applications	Sociology
JMC		Mathematics

- Candidate can choose only one subject as **DSC-I** from any one of the above **three groups**.
- The other two groups, from which the candidate has not chosen his/ her **DSC-I**, shall be available for choosing one subject as **DSC-II**.
- **Choosing of DSC-I and DSC-II by a candidate from the same group is not allowed.**
- Choosing of subject / course by a candidate does not guarantee admission to a particular course. Admission of a student in a course will be merit based only.

### 2. Distribution of Ability Enhancement Compulsory Course (AECC) for BA/ BSc/B Com 1<sup>st</sup> Year: (Environmental Science and English/MIL)

COURSE	1 <sup>st</sup> Year
Environmental Science	BA 1 <sup>st</sup> year, BSc 1 <sup>st</sup> year (Medical & Non-Medical), BCom 1 <sup>st</sup> year
English	<ul style="list-style-type: none"> <li>• BA 1<sup>st</sup> year students with DSC-I as Geography, Economics, English, Political Science, History, Public Administration, Computer Applications &amp; B.A Mathematics</li> <li>• B.Sc.1<sup>st</sup> year (Medical &amp; Non-Medical)</li> </ul>
Hindi (MIL)	<ul style="list-style-type: none"> <li>• BA 1<sup>st</sup> years students with DSC-I as Physical Education, Sociology, Education Music (V), Music (I), JMC, Sanskrit, Tour &amp; Travel Management</li> <li>• BCom 1<sup>st</sup> year</li> </ul>
Sanskrit (MIL)	BA 1 <sup>st</sup> year students with DSC-I or DSC-II as Hindi

- MIL:- Modern Indian Language

### 3. Distribution of Compulsory Courses (CC) for BA/BCom 1<sup>st</sup> & 2<sup>nd</sup> Year: (English/ MIL (Hindi or Sanskrit))

Course	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
English	BA & BCom	BA & BCom
Sanskrit (MIL)	BA (Only students with DSC -I or DSC -II as Hindi)	BA (Only students with DSC -I or DSC -II as Hindi)
Hindi (MIL)	<ul style="list-style-type: none"> <li>• BCom</li> <li>• BA (all students except those with DSC-I or DSC-II as Hindi)</li> </ul>	<ul style="list-style-type: none"> <li>• BCom</li> <li>• BA (all students except those with DSC-I or DSC-II as Hindi)</li> </ul>

#### 4. Distribution of Generic Elective (GE) Course for BA 3<sup>rd</sup> Year

DSC-I	Available Choice for GE (Choose only one subject which is <u>other than DSC-I &amp; DSC-II</u> )
1. English	Hindi, Sanskrit, Geography, Sociology, Mathematics, JMC, Music (V), Music (I)
2. Geography	Sociology, Mathematics, Hindi, English, Sanskrit, Physical Education, Public Administration
3. Mathematics	Hindi, English, Sanskrit, Geography, Sociology, Education
4. Music (V)	Education, Physical Education, History, JMC, English, Hindi
5. Music (I)	Education, Physical Education, History, JMC, English, Hindi
6. Physical Education	History, JMC, Education, Music (I), Music (V), English
7. Political Science	Public Administration, Tour & Travel Management, Economics, Computer Applications, Sociology, Hindi
8. Public Administration	Political Science, Tour & Travel Management, Economics, Computer Applications, Sociology, Physical Education
9. JMC	Education, Music (V), Music (I), Physical Education, Hindi, History
10. Sociology	Hindi, English, Sanskrit, Geography, Mathematics, Political Science
11. Economics	Political Science, Public Administration, Tour & Travel Management, Computer Applications, English, History
12. History	Education, Music (I), Music (V), Physical Education, JMC, English, JMC
13. Hindi	English, Sanskrit, Geography, Sociology, Mathematics, Education, Tour & Travel Management
14. Tour & Travels Management	Political Science, Public Administration, Economics, Computer Applications, History, Education
15. Sanskrit	Hindi, English, Geography, Sociology and Mathematics
16. Education	Music (V), Music (I), Physical Education, History, JMC, Economics
17. Computer Applications	Political Science, Public Administration, Tour & Travel Management, Economics



## Evaluation System of Undergraduate CBCS Programme

As per RUSA/HP University guidelines, the marks scheme for all undergraduate courses in annual system for BA/BCom will be in the ratio of 70:30, i.e. 70 marks for theory (Annual/Term End Examination) and 30 marks for Continuous Comprehensive Assessment (CCA)/Internal Assessment (IA). In annual system for all courses of B.Sc. and B.Com practical subjects the ratio will be 50:20:30, i.e. 50 marks for theory and 20 marks for practical (Annual/Term End) and 30 marks for CCA/IA.

As per University norms 30% marks of CCA will be determined by the concerned teacher in the annual system on the basis of following components:

1. House Test = 10
2. Term Test/Class Test = 05
3. Assignments/Seminars = 10
4. Classroom Attendance = 5

However, in BSc Physical Sciences, 30% marks of CCA will comprise of:

1. Assignment/ Quiz/ Seminar/model/ Mid-Term = 15 marks
2. Lab Seminar/ Lab CCA = 10 marks
3. Attendance: 05 marks

In the annual system classroom attendance will be defined as follows:

75% — 80%	1 mark
80% — 85%	2 marks
85% — 90%	3 marks
90% — 95%	4 marks
95% and above	5 marks

In case of BSc Physical Sciences	
75—80%	3 marks
81—90%	4 marks
91 % and above	5 marks
<b>Candidate securing 75% Attendance after condonation will not be entitled to get any marks</b>	

**Note:-** Term Test will be conducted by teacher on completion of 40% syllabi. House Test on completion of 75% syllabi.

### Mid Term/House Test

- One Mid Term/House Test of 10 marks (Annual System) will be conducted in each academic year.
- It is mandatory for every student to appear in the Mid Term/House Test and the marks obtained shall contribute to the total IA/CCA of 30%.
- As per University guidelines the students who do not get 35% marks in IA/CCA will not be allowed to appear in Annual Examination.

### Other Information Related to Evaluation

1. Internal Assessment/Continuous Comprehensive Assessment (CCA) and Term End Examinations will be as per RUSA provisions for annual system.
2. In annual system, the minimum passing marks is 40% in aggregate. However, it is mandatory to score 35% in CCA and also 35% in the Final Examination for passing.
3. A candidate failing either in one or two subjects/papers in annual examination will be placed under compartment in those subjects/papers. Such students will have only two chances one at supplementary stage and another at the annual stage to clear his/her compartment.
4. A candidate failing in three or more subjects/papers will be treated as fail in that year and will have to repeat the entire year.
5. The result shall be declared as per grading system and the students will have to complete the degree within 5 years.
6. Re-evaluation shall be applicable as per provisions of HP University ordinance for annual system.
7. Final examinations shall be held in the month of March/April and supplementary examinations in the month of September/October every year.

**Note:** The above guidelines/conditions may vary as per latest notification by the University

## ADMISSION PROCESS FOR THE ACADEMIC SESSION 2023-24 (BA/BSc/ BCom)

### Admission Committees

#### ADMISSION COORDINATORS

<b>Arts I:</b>	Dr. Vidya Bandhu Negi
<b>Arts II:</b>	Mr. Rajesh Kumar Negi
<b>Arts III:</b>	Ms. Promila Kumari
<b>Commerce:</b>	Dr. T.D. Verma
<b>Science:</b>	Dr. Asha Garg

#### ADMISSION COMMITTEE - ARTS I

(History, Geography, Sociology and English)

1. Mr. Rajesh Kumar (M) (Convener)
2. Dr. Narender Kumar
3. Ms. Jayanti Mala
4. Mr. Pratibind Pandey
5. Dr. Amit

#### ADMISSION COMMITTEE - ARTS II

(Political Science, Public Administration, Economics, Hindi and Sanskrit)

1. Mr. Kapoor Chand (Convener)
2. Mr. Narender Singh
3. Ms. Norbu Zangmo
4. Dr. Sat Pal
5. Dr. Sher Singh Negi

#### ADMISSION COMMITTEE - ARTS III

(JMC, Physical Education, Music (V & I), Tour & Travel Management, Education and Computer Applications)

1. Ms. Gita Sharma (Convener)
2. Mr. Anup
3. Ms. Priyanka
4. Dr. Savita Kumari
5. Dr. Ajender Negi
6. Ms Ranju Bala

#### ADMISSION COMMITTEE - COMMERCE

1. Mr. Ishwar Negi (Convener)
2. Ms. Vijaita Changkum
3. Ms. Surekha Devi
4. Ms. Heera Bhagati

#### ADMISSION COMMITTEE - MEDICAL

(Botany, Zoology, Chemistry)

1. Dr. Shiwali Thakur (Convener)
2. Dr. Anita Kumari
3. Ms. Yojana Thakur
4. Ms. Nirmala Negi

#### ADMISSION COMMITTEE -

#### NON-MEDICAL

(Physics, Chemistry, Mathematics & Computer Science)

1. Mr. Kushal Chand Sharma (Convener)
2. Dr. Gopi Chand
3. Mr. Maheshwar Singh Thakur
4. Ms. Anuradha

#### TECHNICAL COMMITTEE

1. Dr. Asha Garg (Convener)
2. Dr. Vipin Sharma
3. Dr. Gaurav Sood
4. Mr. Pradeep Goswami

### General Instructions Related to the Admission Process for BA/ BSc/ BCom/BCA/B.Voc:

1. The candidates will have to download the college prospectus from the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in). The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission.
2. The candidates seeking admission should apply online w.e.f. 30th June, 2023 to 8th July, 2023.
3. The admission will be on the basis of merit and subject-wise merit list will be displayed on the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in).
4. The students appearing in the merit list will undergo online counselling by the admission committee and the recommended students will have to deposit the prescribed fee within the stipulated period as per the HPU /College schedule.
5. Later on, every student will also have to approach the admission /scrutiny committee for physical verification as per the schedule notified by the college.
6. Provisionally admitted students (who have deposited the Fee) should note that it is compulsory for them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year by visiting the website: [https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html) (Please select the option of "Affiliated College" for the submission). Do not forget to note down the REFERENCE NUMBER that is generated on the submission of the affidavit form. After filling up the form the student can download the undertakings (of both students and parents) from the website: [https://www.antiragging.in/undertaking\\_request.php](https://www.antiragging.in/undertaking_request.php) by using the REFERENCE NUMBER.
7. Write down the REFERENCE NUMBER of the Anti-Ragging Undertaking in the appropriate column given in the downloaded Application form.

8. For the physical verification the students shall have to bring the following documents along with two passport size photographs:
- Downloaded Application form (The parents/guardians must sign the undertaking on the 2nd page of the downloaded application to ensure that their wards will not take part in ragging, smoking and any other anti-institutional activity which brings disgrace to the college)
  - Downloaded copy of Anti-Ragging undertaking by the student
  - Downloaded copy of Anti-Ragging undertaking by the parent
  - Fee slip
  - Original Character Certificate for submission
  - Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/ H.P. University)
  - Self-attested copy of all uploaded documents
  - Self-Declaration document for gap in education, if applicable (format available as Annexure 1 on the last page of the prospectus)
  - All original documents for verification
9. A candidate who intends to seek admission in the hostel shall apply on a separate. Prescribed form available in the college office after confirmation of admission in college.

### Admission to BA/ BSc/ BCom 1st Year:

(Note: All the admissions made by the college are provisional till regularized by H.P. University.)

#### Course Wise Allocation of Seats

Undergraduate Programme	Courses	Total Seats	
Bachelor of Science	Physical Science/ Non-Medical (Physics, Mathematics, Chemistry/ Computer Science)	120	
	Life Science/ Medical (Botany, Zoology, Chemistry)	120	
Bachelor of Commerce	B.Com.	150	
Bachelor of Arts	<b>Courses</b>	<b>DSC I</b>	<b>DSC II</b>
	English	80	120
	Hindi	120	120
	Sanskrit	30	30
	Economics	80	80
	Education	60	60
	Computer Application	30	30
	Geography	120	120
	History	120	120
	Journalism & Mass Communication	30	30
	Mathematics	30	30
	Music-Instrumental	40	60
	Music-Vocal	40	60
	Physical Education	120	120
	Political Science	120	120
	Public Administration	40	80
Sociology	120	120	
Tour & Travel Management	60	60	

## Eligibility For Admission

1. Bachelor of Arts (BA Pass Course): The students who have passed +2 examinations or an examination equivalent thereto of a Board/University established by law in India with pass in four written subjects (including English) with 33% marks. However, the students opting Mathematics as one of the subjects of study must have 45% marks in aggregate or 45% marks in Mathematics at +2 level.
2. Bachelor of Science (B.Sc. Pass Course): +2 examinations or an examination equivalent thereto of a Board/University established by law in India with pass in four subjects (three science subjects & one English) with 45% marks. The students seeking admission in B.Sc. 1st year (non-Medical) have the option to choose either Chemistry or Computer Science as one of the Discipline Specific Courses for study.
3. Bachelor of Commerce (B.Com. Pass Course): The candidates with 40% marks in commerce stream or 45% marks in four written subjects, including English at +2 level, are eligible for admission to B.Com. pass course. The minimum eligibility condition for a girl student to get admission in B.Com. is 33% marks in +2 examination. However, for admission to B.Com. pass course the candidate must have passed Mathematics/Economics as compulsory subject at his/her +2 stage.

- Note:**
- i. All the admissions in BA/BSc/BCom 1stYear will be made on the basis of merit of the qualifying examination, that is, on the basis of percentage/marks of +2 examination.
  - ii. The student placed under compartment or failed in +2 examinations are not eligible for seeking admission.

## Age Limit and Relaxation

1. Admission is not granted to the student in 1stYear if he/she has attained the age of 23 in the case of boys and 25 in the case of girls on 1stJuly of the year concerned.
2. The upper age limit will be raised by three years for students belonging to SC/ST categories.
3. The Principal has discretion to provisionally grant age relaxation to the students of general category up to a maximum of six months subject to the final approval by the Vice-Chancellor of H.P. University.

## Required Documents/Certificates (to be uploaded while applying online)

1. Original Matriculation Certificate for the proof of date of birth
2. Original 10+2 certificate
3. Applicants coming from Board/University other than the HP Board of School Education/HP University must upload Original Migration Certificate
4. Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazetted officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
5. In the case of gap year, a completely filled self-declaration form (the format is available as Annexure 1 at the end of the prospectus)
6. In the case of gap year, Original character certificate issued by the SDM of the area concerned (Character certificate issued other than the above will not be accepted. The character certificate should have been issued within the last six months on the day of application.)
7. Himachal Bonafide Certificate (for tuition fee concession in case of girls)
8. Original SC/ST/OBC Certificate issued by competent authority (SC/ST/OBC candidates only)
9. Original EWS Certificate, IRDP Certificate, Ex-servicemen Certificate, WFF Certificate and PH Certificate issued by competent authority ( for candidates applying under these categories)
10. For single girl child reservation, the single girl child will have to submit certificate from the competent authority, i.e., Secretary of Gram Panchayat. **(Single girl child means a girl who is the only child of her parents and she has no other brother and sister).**

## 200 Point Rosters Reservation of Seats for Admission

S.No. of Seat(s)	Category for Which the seat(s) remarked	S.No. of Seat(s)	Category for Which the seat(s) remarked
1	UR- PH-1	35	OBC-5 IRDP-2
2	UR	36	UR
3	UR	37	SC-8
4	UR	38	EWS-4
5	SC-1	39	UR
6	UR	40	ST-2 Ex-man-6
7	UR- Ex-man-1	41	SC-9
8	OBC-1	42	OBC-6
9	EWS-1	43	UR
10	SC-2	44	UR
11	UR	45	UR
12	UR	46	SC-10
13	UR	47	UR- Ex-man-7
14	SC-3 Ex-man-2	48	UR
15	UR	49	OBC-7 PH-3
16	UR	50	SC-11
17	OBC-2	51	UR- WFF-1
18	EWS-2	52	UR
19	SC-4	53	EWS-5
20	ST-1	54	UR- Ex-man-8
21	UR- Ex-man-3	55	SC-9
22	OBC-3	56	OBC-8
23	SC-5PH-2	57	UR
24	UR	58	UR
25	UR	59	EWS-6
26	UR	60	SC-13 Ex-man-9
27	UR	61	ST-3
28	SC-6 IRDP-1	62	UR
29	OBC-4 Ex-man-4	63	OBC-9 IRDP-3
30	EWS-3	64	SC-14 IRDP-4
31	UR	65	UR
32	SC-7	66	UR
33	UR- Ex-man-5	67	UR
34	UR	68	UR

S.No. of Seat(s)	Category for Which the seat(s) remarked	S.No. of Seat(s)	Category for Which the seat(s) remarked
69	SC-15	103	UR
70	EWS-7	104	UR
71	UR	105	SC-23
72	OBC-10 Ex-man-10	106	UR
73	SC-16	107	UR- Ex-man-16
74	UR- Ex-man-11	108	OBC-16
75	UR	109	EWS-11
76	UR	110	SC-24
77	OBC-11	111	UR
78	SC-17	112	UR
79	EWS-8	113	UR
80	ST-4 IRDP-5	114	SC-25 Ex-man-17
81	UR- Ex-man-12	115	UR
82	SC-18	116	UR
83	UR- PH-4	117	OBC-17
84	OBC-12	118	EWS-12
85	UR	119	SC-26
86	UR- Ex-man-13	120	ST-6
87	SC-19	121	UR- Ex-man-18
88	UR	122	OBC-18
89	OBC-13	123	SC- 27 PH-7
90	EWS-9	124	UR
91	SC-20 WFF-2	125	UR
92	UR	126	UR
93	UR- PH-5	127	UR
94	UR- Ex-man-14	128	SC-28 IRDP-8
95	OBC-14 IRDP-6	129	OBC-19 Ex-man-19
96	SC-21 IRDP-7	130	EWS-13
97	EWS-10	131	UR
98	ST-5	132	SC-29
99	OBC-15	133	UR- Ex-man-20
100	SC-22 Ex-man-15	134	UR
101	UR- PH-6	135	OBC-20 IRDP-9
102	UR	136	UR

S. No. of Seat(s)	Category for Which the seat(s) remarked	S. No. of Seat(s)	Category for Which the seat(s) remarked
137	SC-30	169	SC-37
138	EWS-14	170	EWS-17
139	UR	171	UR
140	ST-7 Ex-man--21	172	OBC-25 Ex-man--25
141	SC-31	173	SC-38
142	OBC-21	174	UR- Ex-man-26
143	UR	175	UR
144	UR	176	UR
145	UR	177	OBC-26
146	SC-32	178	SC-39
147	UR- Ex-man-22	179	EWS-18
148	UR	180	ST-9 IRDP-12
149	OBC-22 PH-8	181	UR- Ex-man--27
150	SC-33	182	SC-40
151	UR WFF-3	183	UR PH-9
152	UR	184	OBC-27
153	EWS-15	185	UR
154	UR- Ex-man-23	186	UR Ex-man--28
155	SC-34	187	SC-41
156	OBC-23	188	UR
157	UR	189	OBC-28
158	UR	190	EWS-19
159	EWS-16	191	SC-42 WFF -4
160	SC-35 Ex-man--24	192	UR
161	ST-8	193	UR PH-10
162	UR	194	UR- Ex-man-29
163	OBC-24 IRDP-10	195	OBC-29 IRDP-13
164	SC-36 IRDP-11	196	SC-43 IRDP-14
165	UR	197	EWS-20
166	UR	198	ST-10
167	UR	199	OBC-30
168	UR	200	SC-44 Ex -man--30

**For single girl child, one seat is reserved in all the subjects beyond stipulated seats**

## The seats under 200 point rosters for different categories are as under:

Category	SC (22%)	ST (5%)	OBC (15%)	EWS (10%)	General	Total
Open	28	06	18	20	70	142
Ex-man/ WES	06	02	04	---	18	30
WFF	02	---	---	---	02	04
IRDP	06	02	06	---	---	14
PH	02	---	02	---	06	10
Total	44	10	30	20	96	200

### Vertical reservation:

- (1) SC 22% (2) ST 5% (3) OBC 15% (4) EWS 10%

### Horizontal reservation:

- (1) Ex- Serviceman/ WES 15% (2) IRDP 7% (3) Physically Handicapped 5%  
(4) Ward of Freedom Fighter 2%

\*For single girl child, one seat is reserved in all the subjects beyond stipulated seats

### Points Earmarked

Ex-Service Man (15%)	7, 14, 21, 29, 33, 40, 47, 54, 60, 72, 74, 81, 86, 94, 100, 107, 114, 121, 129, 133, 140, 147, 154, 160, 172, 174, 181, 186, 194, 200
Ward of Freedom Fighter (2%)	51, 91, 151, 191
IRDP (7%)	28, 35, 63, 64, 80, 95, 96, 128, 135, 163, 164, 180, 195, 196
Physically Handicapped (5%)	1, 23, 49, 83, 93, 101, 123, 149, 183, 193

### Admission to BA/ BSc/ BCom 2nd& 3rd Year Along with Guidelines

1. Admission to BA/BSc/BCom 2nd year and 3rd year is on Roll on basis for which they have to apply through online mode only.
2. In the roll on system, the students who have studied in 1st and 2nd year in the previous session are allowed to take provisional admission in the next class, i.e. in 2nd and 3rd year respectively, without waiting for the final result of the previous year.
3. The students have to fill up the online admission form and deposit the prescribed fee within the stipulated period as per the schedule notified by H.P. University. Admission schedule as notified by H.P. University will be displayed on the college website and the notice board of the college.
4. The printout/hard copy of the application form should also be submitted in as per the instructions from the college.

### Instructions to Students Taking Roll On Admission:

1. The students admitted in BA/ BSc/ BCom 2nd year will study two more courses-- Skill Enhancement Courses (SEC 1 & SEC 2) -- in the subject/discipline of their first choice (DSC I) studied in 1st year. These two courses will be in additions to Core courses (DSCs & Compulsory English/Hindi/Sanskrit) studied in 1st year.
2. The students admitted in BA/ BCom 3rd year will study two Discipline Specific Elective Courses (DSE 1 & DSE 2) and two Generic Elective Courses (GEs) along with two SECs (SEC 3 & SEC 4). It should be noted that DSE I & DSE II will be of the same discipline as DSC I & DSC II of the previous class respectively. The two GEs will be from any one discipline/ subject other than the two DSCs/DSEs.
3. The students of BSc 3rd year will study three DSEs (DSE I, DSE II & DSE III) and two SECs (SEC 3 & SEC 4).



## Refusal And Cancellation of Admission: (In accordance with HPU Ordinance)

1. The Principal may grant or refuse admission to any student on the recommendation of the admission committee.
2. Admission will not be granted after the expiry of admission dates.
3. **Cancellation of Provisional Admission at the time of physical verification:** If any student fails to produce the original documents for verification, and submit the attested copies of required documents along with the Original Character certificate, Original Migration Certificate (if applicable) & Self Declaration for gap in education (format available as Annexure 1 at the end of the prospectus), then his/her provisional admission can stand cancelled.

**\* Note: All admissions made by the college are provisional till regularized by H.P. University.**

## Fee, Funds and Charges For BA/ BSc/ BCom

**Details of Fee/ Funds to Be Charged From the Students of 1st, 2nd& 3rd Year:**

	BA/BSc/BCom <sup>1st</sup> year	BA/BSc/BCom 2 <sup>nd</sup> Year	BA/BSc/BCom 3 <sup>rd</sup> Year
<b>Govt. Charges:</b>			
Admission Fee	25	25	25
<b>Total (A)</b>	25	25	25
<b>University funds</b>	---	10	10
HPU Continuation Fund	15	15	15
HPU Sports Fund	15	15	15
HPU Youth Welfare Fund	01	01	01
HPU Holiday Home	01	01	01
University Development Fund (Rs 100/- for IRDP/BPL Students)	250	---	---
<b>Total (B)</b>	281	131 (IRDP/BPL)	41
<b>College Annual Charges:</b>			
Library Security (Refundable)	100	---	---
House Exam Fund	40	40	40
Medical Fee (Health Fund)	06	06	06
Campus Development Fund	10	10	10
Book Replacement Fund	25	25	25
Furniture Replacement Fund	10	10	10
Identity Card	10	10	10
Magazine Fund	50	50	50
NCC Fund	10	10	10
Student Aid Fund	02	02	02
Culture Activity Fund	20	20	20
Computer and Internet Facility	20	20	20
A.F.	300	300	300
Sports Fund	240	240	240
Building Fund	120	120	120
Ranger and Rover Fund	60	60	60
Red Cross Fund	40	40	40
PTA fund	400	400	400
<b>Total (C)</b>	1463	1363	13 <sup>63</sup>
<b>GRAND TOTAL(A+B+C)</b>	1769	1619 (IRDP/BPL)	1429

**\*Fees and Funds once paid shall not be refundable in any case**

#### Other Fee and Charges:

1. **Tuition fees @ Rs. 50/ month for each year.**
2. **Exemption of tuition fees** will be available to girls with Himachal Pradesh's bonafide only on the production of the bonafide certificate.
3. Science Practical fees @ Rs. 20/month/subject (Physics, Botany, Zoology, Chemistry, Computer Applications/Science) for each year.
4. Practical fees for other subjects: Physical Education, Music and Geography @ Rs. 15/month/ subject for each year.

**Note: The above fees and funds are subject to change as per the HP University/ Govt. instructions**

#### Fine Related to Absence in the Class:

- After continuous absence from a class for a period of 10 days in Annual System, the name of the student will be struck-off from the college rolls and the information for the same will be displayed on the notice board and college web site.
- Re-admission with Rs. 100/- and Rs. 200/- for the first and second time respectively will be allowed on very specific grounds. Re-admission for the third time will not be allowed.
- Absence fine will be charged from students as mentioned below:
  - Per-period absence fine = Rs. 1/-
  - Practical class per day absence fine = Rs. 3/-
  - Library fine on each book per day = Rs. 1/-
  - Re-admission fine (First time) = Rs. 100/-
  - Re-admission fine (Second time) = Rs. 200/-

#### Fee Concession and Fine Remission

- For promoting higher education among women, the government of Himachal Pradesh has granted **complete tuition fee concession** to all bonafide Himachali girl students.
- The students with disability above 40% will be eligible for **full fee concession** subject to the production of relevant certificate issued by the competent medical authority at the time of admission.
- Parents having two children studying in the college will be charged PTA fee for one child.
- Parents having three children studying in the college will be charged PTA fee for two children.
- Remission of any fine imposed on a student can be granted by the Principal to some extent on genuine grounds.

## **DEPARTMENT OF BCA/PGDCA (SELF-FINANCE COURSES) HIGHER EDUCATION INSTITUTE SOCIETY (HEIS)**

<b>Principal-cum-Director/President</b>	<b>Dr. Pushpa Negi</b>	<b>Mob.: 82190-96995</b>
<b>Co-ordinator</b>	<b>Dr. T. D. Verma</b>	<b>Mob.: 82192-91790</b>
<b>Dealing Assisnat</b>	<b>Dr. M. L. Gautam</b>	<b>Mob.: 94185-00388</b>

#### GOVERNING BODY:

1. Dr. Pushpa Negi (President)
2. Principal, G.C. Kumarsain (Govt. Nominee)
3. (Academician)
4. PTA President Executive (Member)
5. Dr. T. D. Verma (Secretary)
6. Dr. Vidya Bandhu Negi (Member)
7. Mr. Rajesh Kumar Negi (Member)
8. Ms. Promila Kumari (Member)
9. Dr. M. L. Gautam (Member)

#### TEACHING STAFF:

1. Mr. Pradeep Goswami
2. Mr. Ajay Thakur
3. Ms. Sunila Devi
4. Ms. Aditi Kansal

#### NON-TEACHING STAFF:

1. Ms. Leela Kumari (Lab. Attendant)
2. Mr. Balbir Kanain (Computer Operator)
3. Ms. Sumitra Devi (Peon-cum-Sweeper)

## Introduction to BCA Programme

The Bachelor of Computer Application (BCA) is a three-year under graduate programme spread over six semesters under self-financing scheme. The total number of seats in the BCA course is 60, distributed as under:

Subsidized Seats	:	35
Non-Subsidized Seats	:	25

### Credit Scheme for Bachelor of Computer Application (BCA)

#### • First Year (1st Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0101	Mathematics-I	4	70	30	100	3
BCA0102	Applied English	4	70	30	100	3
BCA0103	Computer Fundamentals	4	70	30	100	3
BCA0104	C Programming	4	70	30	100	3
BCA0105	Office Automation Tools	4	70	30	100	3
BCA0104(P)	C Programming Lab-I	3	35	15	50	3
BCA0105(P)	Office Automation Tools Lab-II	3	35	15	50	3
<b>TOTAL</b>					<b>600</b>	

#### • First Year (2nd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0201	Mathematics-II	4	70	30	100	3
BCA0202	Communicative English	4	70	30	100	3
BCA0203	Digital Electronics	4	70	30	100	3
BCA0204	Date Structures	4	70	30	100	3
BCA0205	Data Base Management System	4	70	30	100	3
BCA0204(P)	Date Structures	3	35	15	50	3
BCA0205(P)	Data Base Management System	3	35	15	50	3
<b>TOTAL</b>					<b>600</b>	

#### • Second Year (3rd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
<b>TOTAL</b>					<b>600</b>	

- **Second Year (4th Semester)**

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
BCA0405(P)	Programming in Visual Basic Lab-VIII	3	35	15	50	3
<b>TOTAL</b>					<b>600</b>	

- **Third Year (5th Semester)**

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	E-Commerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
<b>TOTAL</b>					<b>600</b>	

- **Third Year (6th Semester)**

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0606	Major Project	3	35	15	50	3
<b>TOTAL</b>					<b>600</b>	

## Evaluation System for BCA Programme

Internal Assessment	End Semester Examination	Total
<u>Mid-Term: 15 Marks</u> <u>Assignments/Seminar: 10 Marks</u> <u>Attendance: 5 Marks</u> <b>TOTAL: 30 MARKS</b>	<u>70 Marks</u>	<u>100 Marks</u>

### SCHEME OF EXAMINATION:

- English shall be the medium of instruction and examination.
- The pass percentage in each subject will be 45%

### Theory Papers: (CBCS Semester System)

For regular students each paper will be of 100 marks (70 marks of theory exam and 30 marks for Internal Assessment) and the duration of each paper will be 3 hours.

### Practical Examination:

Practical examination of 50 marks (35 marks for Practical and 15 marks for Internal Assessment) of duration 3 hours will be conducted by the external examiner from the panel submitted by Chairman, Computer Science Department, Himachal Pradesh University and duly approved by the University/ Evaluation Branch, HPU Shimla.

### Project Work:

In 6th Semester a student has to develop one project, which will be evaluated by the external examiner from the panel submitted by the Chairman, Computer Science Department, Himachal Pradesh University, and duly approved by the University Authority/Evaluation Branch, Himachal Pradesh University, Shimla on the following basis:

1. Project report 10 Marks
2. Seminar 15 Marks (to be evaluated internally)
3. Viva Voice 25 Marks

**Attention** - It is mandatory for all the BCA students to follow the dress code on all days except Wednesday and Saturday. The dress code is as following: Sky blue shirt, black trousers, maroon tie, black sweater, black blazer and black shoes.

### Admission Committee: BCA Programme

- |                     |   |          |
|---------------------|---|----------|
| Dr. T.D. Verma      | : | Convener |
| Dr. Priyanka Thakur | : | Member   |
| Mr. Ajay Kanain     | : | Member   |
| Ms. Sunila Devi     | : | Member   |
| Ms. Aditi Kansal    | : | Member   |

### Technical Committee For Admission:

1. Dr. Asha Garg (Convener)
2. Dr. Vipin Sharma
3. Dr. Gaurav Sood
4. Mr. Pradeep Goswami

### Admission To BCA Programme

#### Instructions for Admission to BCA

The candidates will have to download the college prospectus from the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in). The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission. The candidates seeking admission should **apply online w.e.f. 30th June, 2023 to 8th July, 2023**. The students appearing in the merit list will undergo online counselling by the admission committee and the recommended students will have to deposit the prescribed fee within the stipulated period as per the HPU /College schedule. Later on, every student will also have to approach the admission /scrutiny committee for physical verification as per the schedule notified by the college.

**Important:- Provisionally admitted students (who have deposited the Fee) should note that it is compulsory for them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year by visiting the website: [https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html) (Please select the option of "Affiliated College" for the submission). Do not forget to note down the REFERENCE NUMBER that is generated on the submission of the affidavit form. After filling up the form the student can download the undertakings (of both students and parents) from the website: [https://www.antiragging.in/undertaking\\_request.php](https://www.antiragging.in/undertaking_request.php) by using the REFERENCE NUMBER. Remember to write down the REFERENCE NUMBER of the Anti-Ragging Undertaking in the appropriate column given in the downloaded Application form.**

## 1. BCA 1st Semester

**Eligibility:** Candidates who have passed 10+2 examination from H.P. Board / CBSE / ICSE or any other examination considered equivalent to 10+2 by the Himachal Pradesh University, Shimla-5, with 40% Marks (35%marks for SC/ST category), shall be eligible.

**Age Limit:** Maximum age limit for admission to BCA course is 21 years for general category, 24 years for SC/ST category and 23 years for girl students, as on 1st July of the year concerned. The Vice-Chancellor may permit age relaxation up to maximum of six months.

### Preparation of Merit List

- The admission to BCA course is based on the merit alone.
- Separate merit list shall be prepared for subsidized & non-subsidized categories. The 35 subsidized seats will be filled first and the remaining 25 seats in non-subsidized category will be filled after all the seats in subsidized category are filled.
- Admission to the course for **subsidized** seats shall be as per the HP University 200 Point roster.
- For **non-subsidized** seats, the admission shall be based on the merit list prepared as per the percentage scored in +2 examinations. The HP University roster will not be applicable for admission under non-subsidized seats.

### Documents Required and Instructions for Admission to BCA 1st Semester

#### List of Documents to be uploaded during the online submission of application

1. Original Matriculation Certificate for the proof of date of birth
2. Original 10+2 certificate
3. Applicants coming from Board/University other than the HP Board of School Education/HP University must upload Original Migration Certificate
4. Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazetted officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
5. In the case of gap year, a completely filled self-declaration form (the format is available as Annexure I at the end of the prospectus and can also be downloaded from the college website.
6. In the case of gap year, Original character certificate issued by the SDM of the area concerned (Character certificate issued other than the above will not be accepted.) The character certificate should have been issued within the last six months on the day of application
7. Original SC/ST/OBC Certificate (SC/ST/ OBC candidates only)
8. Original EWS Certificate, IRDP Certificate, Ex-servicemen Certificate, WFF Certificate and PH Certificate (for candidates applying under these categories)
9. In case of non-subsidized seats (NRIs/NRI sponsored candidates & foreign national) the following additional documents are also required:
  - a) Sponsorship documents in case of non-subsidized seats (NRIs/NRI sponsored candidates).
  - b) Proof of the nationality in case of a foreign national.
  - c) In case of non-subsidized seats (NRIs) either of the following shall be considered as proof of their status
    - i) Copy of the non-resident card/employment card issued by the employer.
    - ii) Photo copy of the immigration/employment visa entry on the passport along with that of passport.
    - iii) Certificate issued by the Indian Embassy/High Commission of the country where residing
    - iv) Photo copy of the latest assessment order of the income tax authorities either in or the country of emolument filled in the status of non-resident Indian
  - d) Certificate of sponsorship from an NRI in case of a sponsored candidate, along with proof of NRI status of the sponsored as required under part (b) above.

**List of Documents Required at the Time of Physical Verification:**

For the physical verification the students shall have to bring the following documents along with **two passport size photographs**:

- i. Downloaded Application form (The parents/guardians must sign the undertaking on the 2nd page of the downloaded application to ensure that their wards will not take part in ragging, smoking and any other anti -institutional activity which brings disgrace to the college)
- ii. Downloaded copy of Anti-Ragging undertaking by the student
- iii. Downloaded copy of Anti-Ragging undertaking by the parent
- iv. Fee slip
- v. Original Character Certificate for submission
- vi. Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/H.P. University)
- vii. Self-attested copy of all uploaded documents
- viii. Self-Declaration document for gap in education (format available as Annexure at the end of the prospectus)
- ix. All original documents for verification

**2. BCA 3rd Semester and BCA 5th Semester**

All the students who have appeared in the university examinations of BCA 2nd & 4th Semester can get admission to the next semester under the provision of ROLL ON system.

*Documents required for ROLL ON system:*

- i. Matriculation Certificate
- ii. Copy of +2 Certificate
- iii. Copy of BCA Sem.-I, II Certificates if result declared (for admission in 3rd Sem.)
- iv. Copy of BCA Sem.-I, II, III & IV Certificates if result declared (for admission in 5th Sem.)
- v. Two passport size photographs

**Fee Structure for BCA Programme:****BCA 1st and 2nd Semester:**

- Subsidized Seats: The candidates admitted under the subsidized category are required to pay annual consolidated fee of Rs. 12,000/- at the time of admission.
- Non-Subsidized Seats: The candidates admitted under non-subsidized category are required to pay annual consolidated fee of Rs. 25,000/- at the time of admission.

**BCA 3rd & 4th Semester and BCA 5th & 6th Semester**

- **Subsidized Seats:**

At the time of admission under ROLL on System (3 <sup>rd</sup> Sem.)	6000/-	
At the time of admission under ROLL on System (4 <sup>th</sup> Sem.)	6000/-	
<b>Total</b>		<b>12,000/-</b>
At the time of admission under ROLL on System (5 <sup>th</sup> Sem.)	6000/-	
At the time of admission under ROLL on System (6 <sup>th</sup> Sem.)	6000/-	
<b>Total</b>		<b>12,000/-</b>

- **Non-Subsidized Seats:**

At the time of admission under ROLL on System (3 <sup>rd</sup> Sem.)	12500/-	
At the time of admission under ROLL on System (4 <sup>th</sup> Sem.)	12500/-	
<b>Total</b>		<b>25,000/-</b>
At the time of admission under ROLL on System (5 <sup>th</sup> Sem.)	12500/-	
At the time of admission under ROLL on System (6 <sup>th</sup> Sem.)	12500/-	
<b>Total</b>		<b>25,000/-</b>

**Other charges (in addition to the above fee):**

1. Examination fee as per HPU norms will be charged at the time of filling up of examination form
2. Refundable library-cum-lab security of Rs.300/-
3. PTA Fund @ Rs 200/-per student will also be collected at the time of admission.
4. BCA students who have attained the age of 18 years at time of admission are eligible for membership of Higher Education Institute Society of G.B.Pant Memorial Govt. College Rampur Bushahr and are required to pay subscription of 100/-per annum, as per the decision of the Governing Body of the Society.

**Fine Related to Absence from the Class:**

- A student will be fined for absence from the class @ Rs 1/absence/ class.

**NOTE:-**

- All the students of BCA under ROLL ON System are directed to pay the college fee within prescribed schedule. No one will be permitted to attend the classes without depositing the prescribed fee.
- Fee once deposited shall not be refunded or adjusted in any case.

**Introduction to PGDCA**

In order to cater to the growing demand of computer awareness among the youth, this college has introduced Post Graduate Diploma in Computer Application (PGDCA) under self-finance scheme. The total number of seats in the PGDCA course is 60, distributed as under:

Sr. No	Category	No. of Seats
1	Subsidized Seats	40
2.	Non-Subsidized Seats	20
	<b>Total (1+2)</b>	<b>60</b>

**Evaluation System**

Internal Assessment	End Semester Examination	Total
<u>Assignments: 10 Marks</u> <u>Presentation/sSeminar: 10 Marks</u> <u>Attendance: 5 Marks</u> <b>TOTAL: 25 MARKS</b>	<u>75 Marks</u>	<u>100 Marks</u>

**Scheme of Examination for PGDCA:** Duration of PGDCA is one year spread over two semesters. There will be semester system of examination. Each theory paper will be of three hours duration and of 100 marks out of which 75 marks are for written examination and 25 for internal assessment. Each practical exam will be of 100 marks out of which 50 marks for practical and 50 for internal assessment. In the second semester student has to prepare one project which will be evaluated on the following parameters:

<b>Project Report:</b>	<b>50 marks</b>
<b>Viva voice:</b>	<b>100 marks</b>
<b>Seminar:</b>	<b>50 marks</b>
<b>Total :</b>	<b>200 marks</b>

**Admission Committee: PGDCA**

Dr. T.D. Verma	:	<b>Convener</b>
Dr. Priyanka Thakur	:	Member
Mr. Ajay Kanain	:	Member
Ms. Sunila Devi	:	Member
Ms. Aditi Kansal	:	Member

**Technical Committee for Admission:**

1. **Dr Asha Garg (Convener)**
2. **Dr Vipin Sharma**
3. **Dr Gaurav Sood**
4. **Mr Pradeep Goswami**



## Admission to PGDCA:

### **Instructions for Admission to PGDCA**

The candidates will have to download the college prospectus from the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in). The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission. The candidates seeking admission should **apply online w.e.f. 30th June, 2023 to 8th July, 2023**. The students appearing in the merit list will undergo online counselling by the admission committee and the recommended students will have to deposit the prescribed fee within the stipulated period as per the HPU /College schedule. Later on, every student will also have to approach the admission /scrutiny committee for physical verification as per the schedule notified by the college.

**Important:** 1) Provisionally admitted students (who have deposited the Fee) should note that it is compulsory for all of them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year by visiting the website:

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

*(Please select the option of "Affiliated College" for the submission).*

- 2) **Do not forget to note down the REFERENCE NUMBER that is generated on the submission of the affidavit form.** After filling up the form the student can download the undertakings (of both students and parents) from the website :  
[https://www.antiragging.in/undertaking\\_request.php](https://www.antiragging.in/undertaking_request.php) by using the REFERENCE NUMBER.
- 3) Also, write down the REFERENCE NUMBER of the Anti-Ragging Undertaking in the appropriate column given in the downloaded Application form.

**Eligibility:** Any graduate from recognized university or its equivalent with atleast 50% marks (45%marks in case of SC/ST candidates) are eligible for admission to PGDCA course.

**Age Limit:** The maximum age limit for the candidates seeking admission to PGDCA programme shall be 26 years for male candidates, 28 years for female candidates and 29 years for SC/ST candidates as on 1st July of the admission year.

### **Preparation of Merit List**

- The admission to PGDCA is based on the merit alone.
- Separate merit list shall be prepared for subsidized & non-subsidized categories. The 40 subsidized seats will be filled first and the remaining 20 seats in non-subsidized category will be filled after all the seats in subsidized category are filled.

### **FOR SUBSIDIZED SEATS:**

**Admission to the course for subsidized category shall be made as per the rules & the 120 point roster of HP University in the following manner:**

- i. 15% and 7.5% seats shall be reserved for SC and ST candidates respectively who have passed BA/B.Sc./B.Com or any other equivalent degree from any recognized University.
- ii. The remaining 77.5% seats shall be filled as: 2.5% of the seats for admission shall be open for all the candidates irrespective of the institution from where they have passed their qualifying examination and 75% of the seats shall be filled out of the candidates who have passed their graduation from HP University subject to the following reservations:
  - 5% of the seats shall be reserved for the outstanding sports persons
  - 5% of the seats shall be reserved for the outstanding cultural activists
  - 5% of the seats shall be reserved for the physically disabled candidates

## Documents Required and Instructions for Admission to PGDCA

### List of Documents to be uploaded during the online submission of application

1. Original Matriculation Certificate for the proof of date of birth
2. Original 10+2 certificate
3. Original graduation DMC
4. Original Character Certificate issued from the office of the Head/ Principal of the Institution last attended or by a gazetted officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
5. In the case of gap year, a completely filled self-declaration form (the format is available as Annexure 1 at the end of the prospectus)
6. In the case of gap year, Original character certificate issued by the SDM of the area concerned (Character certificate issued other than the above will not be accepted.) The character certificate should have been issued within the last six months on the day of application
7. Original SC/ST Certificate (SC/ST candidate only)
8. For single girl child reservation, the single girl child will have to submit certificate from the competent authority, i.e., Secretary of Gram Panchayat. Single girl child means a girl who is the only child of her parents and she has no other brother and sister.
9. Original certificate of sports/ cultural activities and required certificate for PWD candidates.
10. In case of non-subsidized seats (NRIs/NRI sponsored candidates & foreign national) the following additional documents are also required:
  - a) Sponsorship documents in case of non-subsidized seats (NIRs/NRI sponsored candidates).
  - b) Proof of the nationality in case of a foreign national.
  - c) In case of non-subsidized seats (NRIs) either of the following shall be considered as proof of their status
    - i) Copy of the non-resident card/employment card issued by the employer
    - ii) Photo copy of the immigration/employment visa entry on the passport along with that of passport
    - iii) Certificate issued by the Indian Embassy/High Commission of the country where residing
    - iv) Photo copy of the latest assessment order of the income tax authorities either in or the country of emolument filled in the status of non- resident Indian
  - d) Certificate of sponsorship from anNRI in case of a sponsored candidate, alongwith proof of NRI status of the sponsored as required under part (b) above

### List of Documents Required at the Time of Physical Verification:

For the physical verification the students shall have to bring the following documents along with **two passport size photographs**:

- i. Downloaded Application form (The parents/guardians must sign the undertaking on the 2nd page of the downloaded application to ensure that their wards will not take part in ragging, smoking and any other anti-institutional activity which brings disgrace to the college)
- ii. Downloaded copy of Anti-Ragging undertaking by the student
- iii. Downloaded copy of Anti-Ragging undertaking by the parent
- iv. Fee slip
- v. Original Character Certificate for submission
- vi. Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/ H.P. University)
- vii. Self-attested copy of all uploaded documents
- viii. Self-Declaration document for gap in education (format available as Annexure at the end of the prospectus)
- ix. All original documents for verification

### Fee Structure of PGDCA

- **Subsidized Seats:** The candidates admitted under the subsidized category are required to pay annual consolidated fee of Rs. 14,000/- at the time of admission.
- **Non-Subsidized Seats:** The candidates admitted under non-subsidized category are required to pay annual consolidated fee of Rs. 25,000/- at the time of admission.

### Charges in addition to the above Fee:

- (i) Examination fee as per HPU norms will be charged at the time of filling up of examination form.
- (ii) Refundable library-cum-lab security of Rs. 300/-.
- (iii) PTA Fund @ Rs. 200/-per student will also be collected at the time of admission.

## **BACHELOR OF VOCATION (B.Voc.)** **(UGC Approved 3-Year Regular Degree Programme)**

**Nodal Officer:** Dr Asha Garg

**Teaching Staff (Retail Management)**

Mr. Vikas Sekhri

Ms Sandeepa Kaushal

Mr. Pramod Thakur

**Teaching Staff (Hospitality and Tourism)**

Mr. Sandeep Kumar

Mr. Vikram Sharma

Mr. Vikas Negi

**Dealing Assistant:** **Mr. Madan Sharma**

**Non-Teaching Staff**

Mr. Rajeshwar Thakur: LA (H & T)

Mr. Shashi Kant : LA (Retail)

Ms. Anju Sharma (MIS)

**COURSE OF STUDY:**

The College offers the following two 'NSQF' (National Skill Qualification Framework) compliant UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below:

1. B.Voc in Retail Management - 40Seats
2. B.Voc in Hospitality & Tourism - 40Seats

### **Introduction to Bachelor of Vocation (B.Voc.) Degree Programme:**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented high education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) degree. This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

**Objectives:**

- To provide multiple entry and exit options at various levels through program design in conformation to the skill components.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF complaint vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

**Course Structure:**

B.Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B.Voc. degree.

Following table provides a snapshot of the various certificates and their duration:-

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B.Voc. Degree

#### Multiple Entry and Exit Options:

- After the completion of **Semester I**, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin **Semester II**. After the completion of **Semester II**, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin **Semester III**. After the completion of **Semester III and IV**, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin **Semester V**. After the completion of **Semesters V and VI**, the candidate will be awarded a B.Voc. Degree and she/he may go for a job or become an entrepreneur, or continue studying for the M.Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after Vocational studies, or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive examinations conducted by State Public Service Commission and Union Public Service Commission.

#### INTERNSHIP PROGRAMME:

- Internship for 6 weeks after the completion of each year is an integral/essential component of B.Voc. degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- **HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship apart from facilitating the skill component (60%) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for '**Kaushal Vikas Bhatta**' as per state government policy.

#### JOB OPPORTUNITIES

##### RETAIL MANAGEMENT

- After the completion of the first semester, the student will get a "Sales Associate" Certificate in the Retail Management Sector from Retailers Association's Skill Council of India (RASCI). The candidate may work as a certified resource in any retail-related industry.
- After the completion of the **second semester**, the student will get a combined "Team Leader" Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to work in any retail-related industry.
- After the completion of the second year, the student will get a combined "Departmental Manager" Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "Store Manager" in retail-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	Semester	Job Role	Training Hours
4	I	Sales Associate	585
5	I	TeamLeader	585
6	III & IV	Departmental Manager	1170
7	V & VI	Store Manager	1245

## HOSPITALITY & TOURISM

- After the completion of the first semester, the student will get a "Front Office Associate" Certificate in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC). The candidate may work as a certified resource in any hospitality and tourism-related industry.
- After the completion of the second semester, the student will get a combined "Front Office Executive" Diploma in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may get an opportunity to work in any hospitality and tourism-related industry.

**Note:** Multiple entry and exit options may vary for the B.Voc 1-year session 2023-24 as per latest University norms.

- After the completion of the second year, the student will get a combined "Guest Relations Manager" Advanced Diploma in the Hospitality & Tourism sector from tourism & Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "Duty Manager" in Hospitality & Tourism-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	Semester	JobRole	TrainingHours
4	I	Front Office Associate	585
5	I	Guest Service Executive (Front Office)	585
6	III&IV	Duty Manager	1170
7	V&VI	Front Office Manager	1245

### Medium of Instructions:

- The course content of the B.Voc. programme will be taught in English.

### Evaluation System for General Component and Skill Component:

**1. General Components Evaluation System:-**As per RUSA/HP University guideline, the marks scheme for B.VOC course in semester system for B.VOC will be in ratio of 70:30 i.e. 70 marks for theory (Semester/Term End Examination ) And 30 marks for Continuous Comprehensive assessment (CCA)/Internal Assessment (IA). As per University Norms 30% marks of CCA will be determined by concerned teacher on the basis of following components:

#### Annual/Semester System

Mid Term = 10

Term Test/Class Test = 05

Assignments/Seminars = 10

Class Room Attendance = 05

### 2. Skill Component Evaluation System (Retail Management / Hospitality & Tourism):-

ASSESSMENT FRAME WORK-SKILL COMPONENT							
Level L4 & L5							
THEORY-WRITTEN TEST							
Level of Understanding	No. of questions	Marks per Question	Max. Marks	Nature of Test	Nature of Questions	Duration	Remarks
Easy	21	1	21	Written-MCQ	MultipleChoice	2 Hrs	Uniform NOs coverage in Questions
Average	10	2	20	Written-MCQ	MultipleChoice		
Difficult	3	3	9	Written-MCQ	MultipleChoice		
<b>Total</b>	<b>34</b>	<b>6</b>	<b>50</b>	Written-MCQ			
PassPercentage			40%	Written-MCQ			

PRACTICAL	No. of questions	Marks per Question	Max. Marks	Nature of Test	Nature of Questions	Duration	Remarks
	4	5	20	Viva Voce	4 questions asked from NOS within a choice of 8. Each answer will be evaluated on 5 observable traits of 2 marks each	20 mins per student	Local Language allowed for answers
<b>Level L6&amp;L7</b>							
<b>THEORY-WRITTEN TEST</b>							
Level of Understanding	No. of questions	Nature of Questions	Max. Marks	Nature of Test	Nature of Questions	Duration	Remarks
Easy	19	1	19	Written-MCQ	Multiple Choice	2 Hrs	Uniform NOS coverage in Questions
Average	5	2	10	Written-MCQ	Multiple Choice		
Difficult	7	3	21	Written-MCQ	Multiple Choice		
<b>Total</b>	<b>31</b>	<b>6</b>	<b>50</b>				
Pass Percentage			50%				
PRACTICAL	No.	Marks per Question	Max. Marks	Nature of Test	Nature of Questions	Duration	Remarks
	4	5	20	Viva Voce	5 questions asked from NOS within a choice of 8. Each answer will be evaluated on 5 observable traits of 2 marks each	20 mins per student	Local Language allowed for answers

#### OJT/INTERNSHIP (L4 to L7)

\*Internship as a part of the curriculum is mandatory at every NSQF level.

OJT/INTERNSHIP	Weightage				
Project Guide Rating (Assessment by Employer)	40%				
Project Report & Presentation (Assessment by Assessment Agency)	60%				
Total Marks	30%				

#### Admission Committee: B.Voc.

Dr. Jitender Sahni:	Convener
Dr. Pratap Thakur:	Member
Ms. Anjali Negi:	Member
Mr. Vikas Sekhri:	Member
Mr. Sandeep:	Member

#### Technical Committee

Dr. Asha Garg:	Convener
Dr. Vipin Sharma:	Member
Dr. Gaurav Sood:	Member
Mr. Pradeep Goswami:	Member

#### Admission to B.Voc. Programme

##### Instructions for Admission to B.Voc

Admission to the B. Voc. programme will be as per the rules and regulations of the Himachal Pradesh University. The candidates will have to download the college prospectus from the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in). The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission. The candidates seeking admission should **apply online w.e.f. 30th June, 2023 to 8th July, 2023**. The students appearing in the merit list will undergo online counselling by the admission committee and the recommended students will have to deposit the prescribed fee within the stipulated period as per the HPU /College schedule. Later on, every student will also have to approach the admission /scrutiny committee for physical verification as per the schedule notified by the college.

**Important:** 1) Provisionally admitted students (who have deposited the Fee) should note that it is compulsory for all of them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year by visiting the website:

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

(Please select the option of "Affiliated College" for the submission).

2) **Do not forget to note down the REFERENCE NUMBER that is generated on the submission of the affidavit form.** After filling up the form the student can download the undertakings (of both students and parents) from the website :

[https://www.antiragging.in/undertaking\\_request.php](https://www.antiragging.in/undertaking_request.php) by using the REFERENCE NUMBER.

3) Also, write down the REFERENCE NUMBER of the Anti-Ragging Undertaking in the appropriate column given in the downloaded Application form.

**Eligibility:**

- The eligibility criteria for admission to the B. Voc. degree programme shall be 10+2 in all streams from are cognized board; 10+2examination or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 45% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 45% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of center of excellence.
- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013(CC/NSQF) dated 30-04-2014ofUGC.

**Age Limit:** Maximum age limit for admission to B. Voc. courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms.

**Reservation rules:** Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.

**Other Important Information:**

1. Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose i.e., they would require a minimum of 40% marks in aggregate at 10+2 level.
2. Compartment students shall not be allowed admission in the B. Voc. programmes.
3. A candidate cannot pursue two full time undergraduate courses simultaneously.
4. The University reserves the right to cancel any admission at any stage.
5. In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
6. All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh Jurisdiction only.

**Mode of Selection:**

- Admission to the B. Voc. programme in Retail Management and Hospitality&Tourism(Semester-I) shall be done purely on the merit of the qualifying examination(10+2 etc.).
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.

**Category 1:** Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF

**Category 2:** Students who have acquired NSQF certification Level4, but may like to change their trade and enter into skill-based courses in a different trade.

**Category 3:** Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**NOTE:** **Regarding selection of students for B.Voc. programme, 10% extra weight age shall be given to Category-1; 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.**

### List of Documents Required at the Time of Physical Verification:

For the physical verification the students shall have to bring the following documents along with **two passport size photographs**:

- i. Downloaded Application form (The parents/guardians must sign the undertaking on the 2nd page of the downloaded application to ensure that their wards will not take part in ragging, smoking and any other anti-institutional activity which brings disgrace to the college)
- ii. Downloaded copy of Anti-Ragging undertaking by the student
- iii. Downloaded copy of Anti-Ragging undertaking by the parent
- iv. Fee slip
- v. Original Character Certificate for submission
- vi. Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/ H.P. University)
- vii. Self-attested copy of all uploaded documents
- viii. Self-Declaration document for gap in education (format available as Annexure at the end of the prospectus)
- ix. All original documents for verification

### Details Of Fees And Funds For B.Voc. Programme

FUNDS		FEE	TOTAL
<b>A. Govt Fund</b>	<b>1. Admission Fee</b> <b>2. Tuition Fee</b>	<b>25</b> <b>600</b>	<b>625</b>
<b>B. University fee</b>	<b>1. Registration Fee (200 for HP and 400 for NON HP BOARD)</b> <b>2. Continuation Fee</b> <b>3. University Sport Fee</b> <b>4. University Development fund( 250- BPL/IRDP-100)</b> <b>5. Youth Welfare Fee</b> <b>6. Holiday Home Fee</b> <b>7. University Migration Fee</b>	<b>Online Mode</b> <b>10</b> <b>15</b> <b>250</b> <b>15</b> <b>1</b> <b>50</b>	<b>341</b>
<b>C. College Fund</b>	<b>1. Library Fund (Refundable)</b> <b>2. Mid Term</b> <b>3. Magazine fund</b> <b>4. Identity card fund</b> <b>5. Medical Fund, Red Cross Fund</b> <b>6. NCC Fund</b> <b>7. Student Aid Fund</b> <b>8. AF fund @ Rs 25/- per Month</b> <b>9. Sports and culture activity fund @ Rs 20/-per month</b> <b>10. Building Fund @ Rs 10/- per moth</b> <b>11. Furniture Repair/ replacement fund</b> <b>12. Book Replacement fund</b> <b>13. Culture activity fund</b> <b>14. Computer and internet faculty fund</b> <b>15. Rover ranger fund @ Rs 5/- per month</b> <b>16. Campus development fund</b> <b>17. PTA fund</b>	<b>100</b> <b>80</b> <b>50</b> <b>10</b> <b>6</b> <b>10</b> <b>20</b> <b>300</b> <b>240</b> <b>120</b> <b>10</b> <b>25</b> <b>20</b> <b>20</b> <b>60</b> <b>10</b> <b>400</b>	<b>1481</b>
<b>B. Other charges</b>	<b>1. Skill component practical per Year</b> <b>2. Assessment-cum-Certification Fee Charge by sector skill council per year</b>	<b>480</b> <b>1600</b>	<b>2080</b>
<b>Grand Total</b>	<b>A+B+C+D=</b>		<b>4527</b>

1. Late Admission fee Rs. 10/- Per day
2. Assessment-cum-Certification Fee Charge by sector skill Council @800/semester (No fee for semester 4 &6 )

#### **NOTE:-**

1. The above fees and funds are subject to charge as per HPU/HP Govt. Instructions.
2. Rs 100/- will be charged extra from student migrating from other college on account of library security.
3. Fine, if any, from the student, will be collected at the end of the session.
4. Candidate has to apply for the refund of security within the period of six months after the completion of his/her course failing which the security will be forfeited.



## POSTGRADUATE PROGRAMMES (MA/MSc/MCom)

### Introduction to PG Courses

The college has been imparting formal education up to P.G. level in the following subjects:-

Sr. No.	PG Course (Subject)	No. of Seats	Sr. No.	PG Course (Subject)	No. of Seats
1.	English	40	8.	Mathematics	20
2.	Hindi	40	9.	Chemistry	20
3.	Commerce	40	10.	Botany	20
4.	Economics	40	11.	Zoology	20
5.	History	40	12.	Geography	20
6.	Political Science	40	13.	Physics	20*
7.	Sociology	40			

**\*Vide university notification number-1/17-1/74-HPU (Acad.) dated 25.11.2020, there will be no admission in M.Sc. Physics semester 1st, till the fulfillment of faculty criteria.**

#### **Evaluation Process:**

The evaluation process for post-graduation courses for the above subjects will be as per the latest instructions of HP University to different departments.

#### Admission Process For PG Programmes:

Admissions to all the above PG courses of M.A./M.Sc./M.Com. will be as per the eligibility criteria and age limit mentioned in the **HP University Handbook of Information** for the session 2023-24. The admission process will include the preparation of merit list on the basis of the entrance test conducted by HP University on the dates mentioned in **HP University Handbook of Information** (2023-24). The merit list will be prepared in accordance with the reservation roster approved by HP University. The documents required for the **online application** process of the college will be as per the latest notifications from the HP University and the same will be displayed on the college website and the college notice board.

#### Details of Fee and Funds for Postgraduate Classes for the Session 2023-24

	MA/MSC/MCOM	MA/MSC/MCOM
Admission Fee	50	50
Tuition Fee	600	600
<b>TOTAL (A)</b>	<b>650</b>	<b>650</b>
<b>University Funds:</b>		
HPU Continuation Fund	10	10
HPU Sports Fund	15	15
HPU Youth Welfare Fund	15	15
HPU Holiday Home	01	01
University Development Fund (Rs. 100/- for IRDP/BPL Students)	250	
<b>TOTAL (B)</b>	<b>291</b>	<b>41</b>
<b>Total (IRDP/BPL) Students (B)</b>	<b>291</b>	<b>41</b>

<b>College Annual Charges:</b>		
Library Security (Refundable)	200	200
House Exam/Mid Term per Semester	40	40
Library Security (Refundable)	200	200
House Exam/Mid Term per Semester	40	40
Medical Fee (Health Fund)	09	09
Campus Development Fund	10	10
Book Replacement Fund	25	25
Furniture Replacement Fund	10	10
Identity Card	20	20
Magazine Fund	50	50
NCC Fund	10	10
Student Aid Fund	02	02
Culture Activity Fund	20	20
Computer and Internet Facility	20	20
A.F.	300	300
Sports Fund	240	240
Building Fund	120	120
Ranger and Rover Fund	60	60
Red Cross Fund	40	40
PTA Fund	400	400
College Welfare Fee	01	01
<b>TOTAL (C)</b>	<b>1577</b>	<b>1577</b>
<b>Total (IRDP/BPL) Students (C)</b>	<b>1577</b>	<b>1577</b>
<b>GRAND TOTAL (A+B+C)</b>	<b>2518</b>	<b>2518</b>
<b>GRAND TOTAL (IRDP/BPL) Students (A+B+C)</b>	<b>2368</b>	<b>2268</b>

**\*Fees and funds once paid shall not be refundable in any case**

**NOTE:-**

1. Breakage Fee Rs. 1000/- (applicable for practical subjects only)
2. The above fees and funds are subject to charge as per HPU/HP Govt Instructions.
3. Rs. 100/-will be charged extra from student migrating from other college on account of library security
4. Fine, if any, from the student will be collected at the end of the session.
5. Candidate has to apply for the refund of security within the period of six months after the completion of his/her course failing which the security will be forfeited.

**Fee Concession and Fine Remission:**

1. For promoting higher education among women, the Government of Himachal Pradesh has granted **complete tuition fee concession** to all bonafide Himachal girl students.
2. The students with disability above 40% will be eligible for full fee concession. The candidates should upload/ submit the certificate of disability by the competent authority.
3. Remission of any fine imposed on a student can be granted by the Principal to some extent on genuine grounds.

## HOSTEL ACCOMMODATION

The College has the facility of three hostels for the girls and one for the boys of the college:

- |                                       |                                             |
|---------------------------------------|---------------------------------------------|
| i) Tribal Girls' Hostel for 120 Girls | ii) Bhadri Girls' Hostel for 60 Girls.      |
| iii) Tribal Boys' Hostel for 70 Boys  | iv) Dr. Ambedkar Girls' Hostel for 48 Girls |

### Admission Process

- Admission to the hostels is granted strictly on merit and good conduct basis. In Tribal (Boys/Girls') Hostels, first preference will be given to the tribal boy/girl students and if seats fall vacant, SC/OBC, Backward Area and General Category boys/girls are also allowed. In Bhadri Girl's Hostel, the seats reserved for the SC/ST/OBC and Physically Handicapped girls are 15%, 7.5% and 5% respectively.
- The application forms alongwith the required documents/certificates, for admission to any of the above hostels should reach the concerned hostel warden/clerk on or before the last date of admissions notified by the college.
- All the senior hostel residents are informed that they should apply for the hostel accommodation well in time failing which the vacant seats will be given to the students seeking admission in the college hostel.

### Hostel Charges:

a) Monthly charges	b) Annual Charges
Room Rent per Student = Rs. 30/-	Mess Advance = Rs. 1500/- (Refundable)
Common-Room Fund = Rs. 35/-	Hostel Security = Rs. 1000/- (Refundable)
Electricity Charges = Rs. 200/-	Furniture Maintenance Charges = Rs. 100/-
Hostel Attendant / Clerk / Sweeper / Cook Charges = Rs. 285	Utensil Charges = Rs. 50/- Hostel
Water Charges = Rs. 50/-	Medical Charges = Rs. 20/-

**Note:-** Hostel security will be refunded to the final year students and to those who intend to leave the hostel

### Instructions to the Hostellers

Rules and Instructions for the Students Seeking Admission in Hostels:

(For detailed information, the hostel booklet/form is to be purchased separately from the college office)

- Any hostel student found guilty of indulging in ragging, in or around the hostel, will be expelled from the hostel as well as from the college. Use of drugs or intoxicants and smoking is strictly prohibited in the hostels and college campus. Hostel students are not allowed to use any electric heater and water heating rod in their rooms. Defacing walls, tampering with electrical fittings and banging of doors and windows are not allowed.
- Submit the parent consent letter at the time of taking admission in the hostels.
- For other important and detailed information hostellers are advised to go through the hostel prospectus separately

**NOTE:** With reference to letter No. EDN-HE (21) B (15)15/2017-V dt.27-05-2017. No teacher/official/student is allowed to use the CELL PHONE in the premises of any Educational Institution. The students can use their cell phones in the college premises only on a zone fixed by the college authority. The teachers are allowed to use their mobile phones only in the staff room.

### ZERO TOLERANCE TO RAGGING

Any student found involved in ragging in any form what so ever will be punished appropriately which may include:-

- |                                                |                                                            |
|------------------------------------------------|------------------------------------------------------------|
| 1. Imprisonment, fine or both.                 | 2. Expulsion from the College.                             |
| 3. Suspension from the Classes.                | 4. Fine with Public Apology.                               |
| 5. With holding Scholarship or other Benefits. | 6. De-barring from represent in an Events.                 |
| 7. Suspension and Expulsion from Hostel.       | 8. Legal proceeding under Criminal Law shall be initiated. |

## CONTACT NUMBERS IN CASE OF ANY PROBLEM

If a student faces any kind of problem in the hostel in any form whatsoever, he/she is free to contact any of the following members of Hostel Anti-Ragging Committee:

NAME	MOBILE No.
Prof. Rajesh Kumar Negi	94592-39537
Dr. Satpal Khoond	97360-80606
Prof. Maheshwar Singh Thakur	94183-53698
Dr. Savita Kumari	82190-99167
Prof. Norbu Zangmo	94184-01659
Prof. Surekha Devi	94186-50749
Ms. Heera Bhagati	70187-16776

**NATIONAL ANTI-RAGGING HELP LINE (24x7 Toll Free): 1800 180 5522**  
**(You can also register complain via e-mail: [helpline@antiragging.in](mailto:helpline@antiragging.in))**

## SCHOLARSHIPS

Eligible students belonging to SC/ST, OBC, IRDP, EBC, Meritorious and Minority Communities are benefitted by various State Sponsored and Centre Sponsored Scholarship Schemes implemented by the Government. Detailed information regarding all the State and Centre Sponsored Scholarship Schemes is available under National Scholarship Portal <https://scholarships.gov.in>

## SOCIAL OUTREACH

### NATIONAL CADET CORPS (NCC):

NCC training instills a feeling of patriotism and discipline in the cadets for upholding the unity and integrity of our country and it prepares them for rendering services to our motherland in times of peace and natural calamities. The college unit offers two army wings with two caretaker officers (CTOs). The students may join NCC by filling in enrolment form available in the college office. The students enrolled under NCC are required to attend minimum 40 parades in a session as per the schedule. It is compulsory to attend these parades in addition to 2 camps in order to appear for 'B' & 'C' certificate examinations. The cadets also learn mountaineering and rock climbing under different camps.

### NATIONAL SERVICE SCHEME (NSS):

The college has two units of NSS with hundred volunteers each. The units follow the motto "Not Me But You" and actively organize cleanliness drives, plantation drives and awareness programs in the college as well as in the adopted villages. The volunteers also participate in a seven day special camp every year. A NSS certificate is given to a volunteer who devotes 120 hours of social work in one year for a certain or cumulative period, i.e., 240 hours in two years and attend the special camp of seven days.

### ROVERS AND RANGERS:

The college runs a unit of Rovers (Boys) and Rangers (Girls) programme under one Ranger Leader and one Rover Leader. The college unit comprises of 24 Rovers and 24 Rangers. The students enrolled as Rovers and Rangers in the college are given training for the service of the Nation and humanity at large. Various activities with an aim to encourage the spirit of national integration and oneness are organized by the unit. The activities include adventure sports, community development, organizational work, skill development & awareness programmes organized by Bharat Scouts & Guides New Delhi. The Rangers and the Rovers earn various badges through their training camps. Aiming at the development of young students in achieving their physical, intellectual, social and spiritual potential as individuals; the college runs Rovers & Rangers. There are 24 seats respectively for Rovers & Rangers in the college, for which application forms are invited in the beginning of academic session, after scrutinising the forms the selected students will be induced in R&R after completing codal formalities accordingly.

## **GOVERNANCE AND ADMINISTRATION**

### **Parent Teacher Association (PTA):**

To encourage community participation in education, Parent Teacher Association (PTA) under sections 2.33 to 2.33.7 of the H.P. Education Code, 2001 has been established. Parent Teacher Association (PTA) has emerged as an effective solution to the problems of students and teachers in the field of education. It is a non-political body for better co-ordination and interaction between parents and teachers for improvement of academic standards and infra-structural facilities of the college, giving utmost priority to students' welfare. Parents or guardians who are in the blood relation of the students, teachers and head of the institution are the members of the association. Parents are advised to attend the General House and other meetings for which information is circulated through proper medium.

### **College Students' Central Association (CSCA):**

The College Students' Central Association (CSCA) is a representative body of students to train them for their duties, responsibilities and rights of citizenship. The main function of CSCA is to ensure the maintenance of proper academic atmosphere and discipline among the students. All the colleges affiliated to HP University have their CSCA as per its guidelines. The CSCA body consists of nominated posts of President, Vice-President, General Secretary, Joint Secretary and Class Representatives. The nomination takes place on the basis of HPU Grade Cards. The Principal acts as the Chief Advisor with Five Teacher Advisors nominated by him/her. As many as 16 students with outstanding performance in academic, cultural and co-curricular activities are also nominated by the Head of Institution. The nomination of CSCA office bearers and class representatives is held on the date notified by H.P. University.

## **ACADEMIC OUTREACH**

### **IGNOU Study Centre- 1110:**

Indira Gandhi National Open University, New Delhi, opened a study centre in this college in 1996. This study centre provides opportunities to opt for job-oriented courses such as Rural Development, Human Rights, Tourism Studies, Food & Nutrition and Computer Education; Certificate Courses in Organic Farming and Sericulture; and Diploma in Value Added Products from Fruits Vegetables and Dairy Technology. The study centre also provides Bachelors Degree in Arts and Commerce. The students can enroll themselves with this study centre for different Job-Oriented Certificate and Diploma Courses simultaneously with B.A., B.Sc. and B.Com. degree courses. Learners can visit the website [www.ignou.ac.in](http://www.ignou.ac.in) for more information.

### **ICDEOL Learning Support Centre:**

International Centre for Distance and Open Learning H.P. University, Shimla has opened a learning Support Centre in this College in 2019. The objective of ICDEOL is to facilitate the students enrolled through Open Distance Learning Mode for UG and PG level courses in the college. The basic aim of the ICDEOL Learning Support Centre is to facilitate and to meet the academic requirements of the students belonging to far-flung areas of the region. The students can enroll in different courses for both UG and PG courses from ICDEOL, H.P. University Shimla.

## **EXTRA CURRICULAR ACTIVITIES**

### **Educational Tours and Excursion:**

The college encourages and allows Educational Tours and Excursions during the session, under the guidelines laid down in letter No EDN-HEB(6) 2/2009-Misc Directorate of Higher Education Feb. 2019 as follows:

1. The faculty/staff accompanying the students will travel in the vehicle in which students are travelling.
2. Students will not be allowed to travel without accompany of teacher/staff deputed with them.
3. If girl students are participating the Educational Tour, one lady teacher must accompany the students.
4. Written consent of the parents is essential to allow the students for participating in the educational tour.
5. Tour programme should be signed and recommended by the Principal.
6. The students will not be allowed to perform any recreational activity during the tour.
7. The Educational Tour should be need based and part of course.
8. Tour programme must be intimated to the Deputy Commissioner of the respective District and local administration before departure.

### **College Magazine-- Kinner-Kailash:**

The magazine "Kinner-Kailash", published annually, brings forth the literary talent of the students and provides them an opportunity for expressing their thoughts and ideas on different issues. The articles are collected by the end of every year. The student editors from different faculties/sections are selected through a written test and they are awarded with certificates and prizes at the college annual function.

## **CLUBS AND SOCIETIES**

### **Electoral Literacy Club:**

Electoral Literacy Club is set up in the college to promote electoral literacy among the new voters (in the age-group of 18-21 years old) through engaging and interesting activities. The objectives of ELC are:

- To educate the targeted students about voter registration, electoral process and related matters through hand on experience.
- To help the target students understand the value of their vote and exercise their right to franchise in a confident, comfortable and ethical manner.
- To facilitate voter registration for its eligible members who are not yet registered.

The club organizes activities like "Chunav Pathshala Activity" that further include competitions like slogan writing and painting.

### **Eco Club:**

Eco Club promotes the participation of students and teachers in knowing and improving our environment. The club aims to create mass awareness and incorporate as many people as possible for understanding our environment. Its objectives are:

- To instill love and responsibility towards nature
- To make students understand environment and environmental problems
- To minimize the use of plastic bags
- To create awareness of bio-diversity conservation and local environmental issues
- To create a clean and green consciousness among students through various innovative methods
- To organize plantation drives

### **Road Safety Club:**

Road Safety Club is for enhancing the awareness about various issues related to road safety among the students. It is for learning road safety tips and for propagating them to all the road users to make the roads safe. The mission of this club is to save the lives, minimize the causes of accidents and sensitizing the road users about valued human lives through various activities.

### **Energy Club:**

Energy Club aims at generating and disseminating awareness for judicious and sustainable consumption of energy. Considering the limited quantum of fossil fuel available, the need of the hour is conservation and judicious use of resources. The Energy Club aims to create awareness among the students by organizing events such as discussion, webinar, debate and workshop which in turn will sensitize their peers, families and community as a whole. Energy audit is one of the main objectives of Energy club programme.

### **Red Ribbon Club:**

Red Ribbon Club works with the motto "Prevention is better than Cure". It is a voluntary programme for students in the institution.

#### *Objectives of RRC:*

- To educate youth with correct, concise and adequate information and add to their level of awareness about HIV AIDS and other related issues (thus eliminate myths and misconceptions)
- To sensitize the youth regarding the care and support needs of people affected with HIV AIDS and instill in them the spirit to end the stigma and discrimination against the affected people
- To create and train, among the youth a cadre of peer educators for spreading awareness about HIV AIDS and its prevention in the community

### **SOCH Literary Society:**

SOCH (Students of Creative Harmony) Literary Society is an initiative of the Department of English, Rampur Bushahr that aims at the overall growth and personality of the students through literary, cultural and community outreach activities. A major objective of SOCH is 'welfare through empowerment' and inculcating a spirit of 'sharing and giving' amongst the students and participants.

Our primary focus is on issues pertaining to:

- Promotion of literary activities
- Learning creative writing skills
- Inculcating creative thinking
- Encouraging multi-cultural local folk activities
- Understanding environmental concerns in modern times
- Raising social awareness through community outreach programmes like winter clothes donation and Women empowerment related activities.

## COMMITTEES AND INCHARGES

### Annual Committees, Cells & Clubs

#### ADVISORY COMMITTEE

1. Dr. Vidya Bandhu Negi (**Convener**)
2. Dr. T.D. Verma
3. Mr. Rajesh Kumar Negi
4. Ms Promila Kumari
5. Mr. Kushal Chand Sharma
6. Ms. Gita Sharma
7. Mr. Rajesh Kumar (M)
8. Dr. Asha Garg
9. Mr. Sadh Ram (Supdt. Grade I)
10. Mr. Govind Ram (Supdt. Grade II)

#### DISCIPLINE AND ANTI-RAGGING COMMITTEE

1. Dr. T. D. Verma (**Convener**)
2. Ms. Promila Kumari
3. Mr. Kushal Chand Sharma
4. Mr. Rajesh Kumar (M)
5. Dr. Jitender Sahni
6. Dr. Pratap Thakur
7. Dr. Anita Kumari
8. Dr. Narender Kumar
9. Mr. Narender Singh
10. Mr. Pratibind Pandey
11. Dr. Sat Pal
12. Mr. Sadh Ram (Supdt. Grade I)

#### PURCHASE COMMITTEE

1. Mr. Rajesh Kumar Negi (**Convener**)
2. Dr. Shiwali Thakur
3. Dr. Gopi Chand
4. Dr. Pratap Thakur
5. Dr. Vipin Sharma
6. Mr. Sadh Ram (Supdt. Grade I)
7. Mr. Govind Ram (Supdt. Grade II)

#### PROSPECTUS COMMITTEE

1. Ms. Promila Kumari (**Convener**)
2. Dr. Shiwali Thakur
3. Dr. Pratap Thakur
4. Dr. Priyanka Thakur
5. Ms. Surekha Devi
6. Dr. Vipin Sharma
7. Dr. Gaurav Sood
8. Ms. Sunila Devi
9. Ms. Aditi Kansal

#### CAREER GUIDANCE AND PLACEMENT CELL

1. Mr. Rajesh Kumar Negi (**Convener**)
2. Dr. Gopi Chand
3. Dr. Priyanka Thakur
4. Mr. Pratibind Pandey
5. Dr. Sat Pal
6. Dr. Vipin Sharma
7. Dr. Ajender Negi
8. Dr. Gaurav Sood
9. Dr. Amit
10. Mr. Pradeep Goswami

#### TIME TABLE COMMITTEE

1. Mr. Kushal Chand Sharma (**Convener**)
2. Dr. Gopi Chand
3. Ms. Priyanka
4. Dr. Savita Kumari
5. Dr. Sher Singh Negi
6. Dr. Vipin Sharma
7. Ms. Heera Bhagati

#### BUS PASS ATTESTATION

All HODs / Co-ordinators / Nodal Officers

#### DE-ADDICTION AWARENESS COMMITTEE

1. Dr. Vidya Bandhu Negi (**Convener**)
2. Mr. Ishwar Negi
3. Mr. Anup
4. Ms. Anuradha
5. Mr. Narender Singh
6. Ms. Priyanka
7. Dr. Sat Pal
8. Dr. Sher Singh Negi

#### UGC AFFAIRS COMMITTEE

1. Dr. Anita Kumari (**Convener**)
2. Mr. Maheshwar Singh Thakur
3. Dr. Sat Pal
4. Dr. Amit
5. Mr. Sadh Ram (Supdt. Grade I)
6. Mr. Govind Ram (Supdt. Grade II)

#### IQAC COMMITTEE

1. Dr. T.D. Verma (**Convener**)
2. Mr. Rajesh Kumar Negi
3. Ms. Gita Sharma
4. Dr. Shiwali Thakur
5. Dr. Anita Kumari
6. Dr. Gaurav Sood
7. Mr. Govind Ram (Supdt. Grade II)
8. Mr. J.B. Bansal (Academician)
9. Mr. Abhay Aggarwal (C.A)
10. PTA (President)
11. OSA (President)
12. CSCA (President)

#### RUSA AFFAIR COMMITTEE

1. Dr. T.D. Verma (**Convener**)
2. Mr. Rajesh Kumar Negi
3. Dr. Asha Garg
4. Mr. Kushal Chand Sharma
5. Ms. Gita Sharma
6. Dr. Gaurav Sood
7. Dr. Krishan Kumar Negi
8. Mr. Govind Ram (Supdt. Grade II)
9. Mr. Ganga Dass (Jr. Assistant)

#### SCHOLARSHIP MONITORING COMMITTEE

1. Dr. T.D. Verma (Convener)
2. Dr. Pratap Thakur
3. Mr. Kapoor Chand
4. Mr. Govind Ram (Supdt. Grade II)
5. Ms. Nirmala Negi
6. Dr. Vipin Sharma
7. Mr. Govind Ram (Supdt. Grade II)

#### SPORTS COMMITTEE

1. Dr. Vidya Bandhu Negi (Convener)
2. Dr. Asha Garg
3. Dr. Jitender Sahni
4. Mr. Ishwar Negi
5. Ms. Jayanti Mala
6. Ms. Anuradha
7. Ms. Norbu Zangmo
8. Ms. Nirmala Negi

#### BUILDING & CAMPUS DEVELOPMENT COMMITTEE

1. Mr. Kapoor Chand (Convener)
2. Dr. Narender Kumar
3. Mr. Maheshwar Singh Thakur
4. Ms. Jayanti Mala
5. Dr. Savita Kumari
6. Dr. Sat Pal
7. Dr. Vipin Sharma

#### WOMEN GRIEVANCE AND REDRESSAL CELL

1. Ms. Gita Sharma (Convener)
2. Mr. Rajesh Kumar (M)
3. Dr. Gopi Chand
4. Dr. Priyanka Thakur
5. Ms. Anuradha
6. Ms. Norbu Zangmo
7. Dr. Sher Singh Negi
8. Ms. Heera Bhagaati

#### WEB UPDATING COMMITTEE

1. Dr. Pratap Thakur (Convener)
2. Dr. Sat Pal
3. Dr. Vipin Sharma
4. Dr. Gaurav Sood
5. Dr. Amit
6. Mr. Pradeep Goswami
7. Mr. Govind Ram (Supdt. Grade II)
8. Mr. Deepeksh
9. Mr. Shashi Kant

#### CANTEEN COMMITTEE

1. Dr. Jitender Sahni (Convener)
2. Mr. Ishwar Negi
3. Mr. Anup
4. Ms. Jayanti Mala
5. Ms. Nirmala Negi
6. Dr. Vipin Sharma
7. Mr. Govind Ram. (Supdt. Grade II)

#### CULTURAL COMMITTEE

##### a) HPU Youth Festival Group-I

1. Mr. Maheshwar Singh Thakur (Convener)
2. Dr. Priyanka Thakur
3. Ms. Priyanka
4. Ms. Ranju Bala
5. Dr. Ajender Negi

##### b) HPU Youth Festival Group-II

1. Mr. Rajesh Kumar (M) (Convener)
2. Ms. Jayanti Mala
3. Ms. Anuradha
4. Mr. Narender Singh
5. Dr. Gaurav Sood

##### c) HPU Youth Festival Group-III

1. Mr. Ishwar Negi (Convener)
2. Ms. Yojana Thakur
3. Ms. Norbu Zangmo
4. Ms. Anjali
5. Ms. Heera Bhagaati

##### d) HPU Youth Festival Group-IV

1. Mr. Kushal Chand Sharma (Convener)
2. Dr. Asha Garg
3. Dr. Gopi Chand
4. Ms. Yojana Thakur
5. Ms. Norbu Zangmo
6. Mr. Pratibind Pandey
7. Dr. Krishan Kumar Negi

#### MAGAZINE COMMITTEE

1. Dr. T.D. Verma  
(Chief Editor & Editor Commerce)
2. Ms. Promila Kumari (Editor Sanskrit)
3. Dr. Asha Garg (Editor Science)
4. Dr. Jitender Sahni (Editor Environment)
5. Dr. Narender Negi (Editor English)
6. Dr. Vipin Sharma (Editor Pahari)
7. Dr. Priyanka Thakur (Editor Teacher Section)
8. Ms. Norbu Zangmo (Editor Hindi)
9. Dr. Sat Pal (Editor Economics & Planning)

#### EDUCATION TOUR & TREKKING COMMITTEE

1. Dr. Jitender Sahni (Convener)
2. Dr. Anita Kumari
3. Mr. Anup
4. Mr. Maheshwar Singh Thakur
5. Ms. Anuradha
6. Mr. Pratibind Pandey
7. Ms. Ranju Bala

#### HOUSE EXAMINATION COMMITTEE

1. Dr. Pratap Thakur (Convener)
2. Mr. Kapoor Chand
3. Dr. Narender Kumar
4. Mr. Narender Singh
5. Dr. Krishan Kumar Negi



#### **FIRST AID COMMITTEE**

1. Mr. Anup (**Convener**)
2. Ms. Anuradha
3. Ms. Yojana Thakur
4. Dr. Sat Pal
5. Dr. Sher Singh Negi
6. Dr. Krishan Kumar Negi

#### **LIBRARY COMMITTEE**

1. Ms. Promila Kumari (**Convener**)
2. Dr. Anita Kumari
3. Dr. Narender Kumar
4. Ms. Priyanka
5. Mr. Pratibind Pandey
6. Dr. Vipin Sharma
7. Mr. Chander Shamsher Singh

#### **STUDENT GRIEVANCE & REDRESSAL COMMITTEE**

1. Dr. T.D. Verma (**Convener**)
2. Mr. Rajesh Kumar Negi
3. Ms. Promila Kumari
4. Dr. Asha Garg
5. Dr. Jitender Sahni
6. Ms. Nirmala Negi
7. Dr. Sat Pal
8. Dr. Ajender Negi
9. Mr. Sadh Ram (Supdt. Grade I)
10. Mr. Pradeep Goswami
11. Mr. Vikas Sekhri
12. Mr. Sahab Singh

#### **AUDITORIUM MANAGEMENT COMMITTEE**

1. Dr. Asha Garg (**Convener**)
2. Dr. Jitender Sahni
3. Dr. Shiwali Thakur
4. Dr. Pratap Thakur
5. Mr. Kapoor Chand
6. Mr. Maheshwar Singh Thakur
7. Mr. Narender Singh
8. Ms. Norbu Zangmo
9. Mr. Pratibind Pandey
10. Dr. Sat Pal
11. Dr. Ajender Negi

#### **ECO CLUB**

1. Dr. Anita Kumari (**Convener**)
2. Mr. Anup
3. Ms. Jayanti Mala
4. Ms. Yojana Thakur
5. Dr. Savita Kumari
6. Ms. Surekha Devi
7. Dr. Sat Pal
8. Dr. Ajender Negi
9. Dr. Amit
10. Ms. Heera Bhagati

#### **RED RIBBON/BLOOD DONOR CLUB**

1. Dr. Shiwali Thakur (**Convener**)
2. Dr. Anita Kumari
3. Dr. Narender Kumar
4. Ms. Priyanka
5. Ms. Surekha Devi
6. Dr. Ajender Negi

#### **RESEARCH MOTIVATION CELL**

1. Dr. Asha Garg (**Convener**)
2. Dr. Narender Kumar
3. Dr. Vipin Sharma
4. Dr. Gaurav Sood
5. Dr. Amit

#### **CSCA ADVISORY COMMITTEE**

1. Dr. Vidya Bandhu Negi (**Convener**)
2. Dr. T. D. Verma
3. Mr. Rajesh Kumar Negi
4. Ms. Promila Kumari
5. Mr. Rajesh Kumar (M)
6. Dr. Pratap Thakur

#### **PRESS COMMITTEE**

1. Ms. Gita Sharma (**Convener**)
2. Dr. Jitender Sahni
3. Dr. Priyanka Thakur
4. Dr. Gaurav Sood
5. Ms. Anjali

#### **HOSTEL MANAGEMENT COMMITTEE**

1. Mr. Rajesh Kumar Negi (**Convener**)
2. Mr. Maheshwar Singh Thakur
3. Ms. Norbu Zangmo
4. Dr. Savita Kumari
5. Ms. Surekha Devi
6. Dr. Sat Pal
7. Ms. Ranju Bala
8. Ms. Heera Bhagati

#### **ELECTRICITY/WATER AND SANITATION COMMITTEE**

1. Dr. Narender Kumar (**Convener**)
2. Mr. Anup
3. Mr. Maheshwar Singh Thakur
4. Mr. Narender Singh
5. Ms. Norbu Zangmo
6. Dr. Savita Kumari
7. Ms. Ranju Bala
8. Ms. Anjali
9. Dr. Amit

#### **DISASTER MANAGEMENT COMMITTEE**

1. Dr. Gopi Chand (**Convener**)
2. Dr. Jitender Sahni
3. Mr. Ishwar Negi
4. Ms. Jayanti Mala
5. Ms. Priyanka
6. Ms. Yojana Thakur
7. Dr. Sat Pal
8. Dr. Sher Singh Negi
9. Mr. Sadh Ram (Supdt. Grade I)

#### **SCHOLARSHIP COMMITTEE**

1. Dr. Gopi Chand (**Convener**)
2. Mr. Narender Singh
3. Ms. Priyanka
4. Ms. Nirmala Negi
5. Dr. Sher Singh Negi
6. Ms. Anjali
7. Dr. Amit
8. Ms. Heera Bhagati

## ENERGY CLUB

1. Mr. Ishwar Negi (**Convener**)
2. Dr. Narender Kumar
3. Mr. Maheshwar Singh Thakur
4. Dr. Savita Kumari
5. Ms. Surekha Devi
6. Mr. Pratibind Pandey
7. Ms. Anjali Negi

## ROAD SAFETY CLUB

1. Dr. Shiwali Thakur (**Convener**)
2. Mr. Kapoor Chand
3. Mr. Ishwar Kumar Negi
4. Dr. Ajender Negi
5. Dr. Krishan Kumar
6. Ms. Heera Bhagati

## ELECTORAL LITERACY CLUB

1. Mr. Kapoor Chand (**Nodal Officer**)
2. Mr. Narender Singh

## NATIONAL DIGITAL LIBRARY OF INDIA CLUB

1. Dr. Pushpa Negi (**Patron**)
2. Dr. Vipin Sharma (**President**)
3. Dr. Anita Kumari (**Secretary**)
4. Dr. Amit (**Executive Member**)

## BACHELOR OF COMPUTER APPLICATION (BCA)

- Principal / President (HEIS):** Dr. Pushpa Negi  
**Co-ordinator** : Dr. T. D. Verma  
**Dealing Asst.** : Dr. M.L. Gautam

## BACHELOR OF VOCATION (B.Voc.)

- Principal / Patron** : Dr. Pushpa Negi  
**Nodal Officer** : Dr. Asha Garg

## ALL INDIA SURVEY ON HIGHER EDUCATION (AISHE)

- Nodal Officer** : Dr. Sat Pal  
Mr. Govind Ram (Supdt, Grade II)

## NATIONAL CADET CORPS (NCC)

- Dr. Sher Singh Negi: **CTO**  
Ms. Yojana Thakur: **CTO**

## NATIONAL SERVICE SCHEME (NSS) UNIT-I

- Ms. Ranju Bala

## NATIONAL SERVICE SCHEME (NSS) UNIT-II

- Dr. Vipin Sharma

## ROVERS/ RANGERS LEADERS

- Dr. Sat Pal  
Ms. Heera Bhagati

## IGNOU:

- Dr. T.D. Verma : **Coordinator**  
Ms. Promila Kumari : **Asst. Coordinator**  
Mr. Ganga Dass : **Assistant**  
Mr. Madan Lal : **Assistant**

## ICDEOL

- Ms. Gita Sharma : **Coordinator**

## COLLEGE BURSAR

- Mr. Kushal Chand Sharma

## Team Incharges of Different Sports Team

Sr. No.	Team-In-Charge	Game
1	Dr. Amit	Chess (Men)
2	Ms. Priyanka	Chess (Women)
3	Mr. Kapoor Chand	Table Tennis (Men)
4	Ms. Nirmala	Table Tennis (Women)
5	Mr. Rajesh (M)	Volleyball (Men)
6	Ms. Norbu Zangmo	Volleyball (Women)
7	Dr. Vipin Sharma	Kabaddi (Men)
8	Dr. Shiwali Thakur	Kabaddi (Women)
9	Dr. Narender Kumar Negi	Boxing (Men)
10	Dr. Krishan Kumar Negi	Boxing (Women)
11	Dr. Gaurav Sood	Badminton (Men)
12	Dr. Priyanka Thakur	Badminton (Women)
13	Mr. Narender Singh	Kho-Kho (Men)
14	Ms. Anjali	Kho-Kho (Women)
15	Dr. Ajender Negi	Athletics (Men)
16	Ms. Ranju Bala	Athletics (Women)
17	Mr. Anup	Handball (Men)
18	Ms. Surekha Devi	Handball (Women)
19	Mr. Pratibind Pandey	Cross Country (Men)
20	Ms. Yojana Thakur	Cross Country (Women)

Sr. No.	Team-In-Charge	Game
21	Dr. Sher Singh Negi	Cricket (Men)
22	Ms. Heera Bhagati	Cricket (Women)
23	Dr. Pratap Thakur	Football (Men)
24	Dr. Gopi Chand	Taekwondo (Men)
25	Dr. Anita Kumari	Taekwondo (Women)
26	Dr. Sat Pal	Shooting (Men)
27	Ms. Gita Sharma	Shooting (Women)
28	Mr. Maheshwar Singh Thakur	Judo (Men)
29	Dr. Savita Kumari	Judo (Women)
30	Mr. Ishwar Negi	Hockey (Men)
31	Dr. Asha Garg	Hockey (Women)
32	Dr. Jitender Sahni	Basketball (Men)
33	Ms. Anuradha	Basketball (Women)

## HOSTEL STAFF

Mr. Rajesh Kumar Negi	Chief Warden
Dr. Sat Pal	Warden - Tribal Boys' Hostel
Dr. Savita Kumari	Warden - Tribal Girls' Hostel
Ms. Surekha Devi	Warden - Bhadri Girls' Hostel
Ms. Heera Bhagati	Warden - Dr. Ambedkar Girls' Hostel
Mr. Maheshwar Singh Thakur	Co-Warden - Tribal Boys' Hostel
Ms. Norbu Zangmo	Co-Warden - Tribal Girls' Hostel
Ms. Anjali	Co-Warden - Dr. Ambedkar Girls' Hostel
Ms. Ranju Bala	Co-Warden - Badri Girls' Hostel
Mr. Rajesh Kumar	Dealing Asstt. - Tribal Boys' Hostel & Bhadri Girls' Hostel
Mr. Shobha Ram	Dealing Asstt. - Tribal Girls' Hostel
Mr. Sahab Singh	Dealing Asstt. - Dr. Ambedkar Girls' Hostel

## CONDUCT AND DISCIPLINE

### Leave Rules:

1. A student can proceed on leave with the prior permission from the college Principal. The application should also be prior signed by parent/ guardian of the student and duly recommended by the teacher.
2. A teacher can sanction leave up to maximum of 5 days and leave for longer duration will be sanctioned by the college Principal.
3. The student should make sure that the leave is noted by all the concerned teachers.
4. Leave on account of illness, if more than three days, must be accompanied by the medical certificate.
5. Students participating in various inter-college or inter-university or other competitions including NCC camps will have to get their leave sanctioned by the college Principal on the recommendation of their in charges before their departure.

**Note:** The general leave will only be counted for the relaxation in fine only and not be counted as the lecture attended. In case of participation in sports, cultural, NCC, NSS and other activities, the credit will be given to the students and will be counted as lecture attended.

### Other Rules and Regulations

1. A student without an identity card, duly signed by the Principal, is deemed an outsider.
2. Without identity card no student is allowed to enter the college.
3. It is mandatory for every student to maintain strict discipline within the college premises. Any act of a student that amounts to indiscipline will be dealt strictly. The following act comes within the ambit of indiscipline and misconduct: -
  - Ragging in and around the college campus
  - Eve-teasing

- Scribbling/ Writing anything on the black-board, furniture, walls etc.
- Damaging college property-Breaking furniture/window panes/Tempering electrical and water fittings
- Removing notices
- Holding any meeting/ function/ party & taking photographs in the college premises without prior permission of the Principal
- Using foul language with any student/ Principal/ teacher or any other employee of the college
- Bringing outsiders to the campus
- Smoking/ chewing tobacco/ taking drugs/ intoxicants/ alcohol anywhere in the college premises
- Spitting
- Any other act or acts which the Principal considers as major acts of misconduct and indiscipline

**Strict action will be taken against defaulters.**

4. All the students are directed to read the notices thoroughly which are displayed exclusively on the college notice board every day and do the needful accordingly.
5. Use of mobile phones in the class rooms or anywhere in the college campus is strictly prohibited in order to maintain academic environment. Any student found using mobile phones in the classroom/ examination hall will be viewed seriously.
6. The name of a student shall be struck off from the college rolls, if there is an absence without sanctioned leave continuously for 10 days or more.
7. Regarding Re-admission: If the name of a student is struck off, he/ she must be accompanied by his/ her parent or guardian at the time of admission. Re-admission will only be granted after the recommendation of the teacher concerned and the final approval by the Principal.

**The student must seek re-admission within six days.**

## Roadmap to Online Admission

### HOW TO APPLY



Warning: Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).

General Instructions:-

- Before filling up the online application form, the Applicants are advised to read carefully the Prospectus-cum-Handbook of Information and also ensure that he/she is eligible as per the criteria prescribed in the Prospectus.
- The application received through any other mode (offline, etc.) will not be accepted and summarily rejected.
- Online Application process must be completed (including Form Filling and Submission of Prospectus Fee) before last date fixed for submission of online form as per HPU/College Notification, after which the web link will automatically be disabled and no subsequent correspondence will be entertained in that respect.
- The Applicants applying for the admission should ensure that they fulfill all eligibility criteria as prescribed for admission. Their admission at all stages will be purely provisional subject to completion of all prescribed eligibility conditions.
- College takes up verification of eligibility conditions with reference to original documents at subsequent stages of admission process.
- The list of selected Applicants will be drawn in the order of the merit
- The students in the merit list are directed to pay college fee within the stipulated period as mentioned in the college schedule, otherwise the seat will be allotted to other students in the waiting list.

#### **Fee structure and Mode of Payment**

The fees of all type prescribed for the Applicant(s) are mentioned in prospectus.

However, the Applicants are required to follow the procedure mentioned below for payment of the fees:-

- After submitting application, '[Pay prospectus fee](#)' link will be visible in the second grid of dashboard page. Applicant(s) will be able to see applications submitted by them in the application status grid with fees payment (prospectus fees) status.
- '[Pay prospectus fee](#)' link will be available there only for those applications for which the prospectus fees is not already paid.
- Fee can only be deposited from various online mode.
- Online Payment - Applicant(s) can pay using Net banking, Debit Card, UPI (Google Pay, Phone Pe, Paytm, Bhim, etc.) for Online Payment to the college.
- [Pay now](#) link will be disabled after the last date of submission of form.

#### **Checklist of Documents Required While Applying Online**

- 1 Original Matriculation Certificate for the proof of date of birth
- 2 Original 10+2 certificate
- 3 Applicants coming from Board/University other than the HP Board of School Education/HP University must upload Original Migration Certificate
- 4 Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazette officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
- 5 In the case of gap year, a completely filled self-declaration form (the format is available as Annexure 1 at the end of the prospectus and can also be downloaded from the college website." In the case of gap year, Original character certificate issued by the SDM of the area concerned (Character certificate issued other than the above will not be accepted.) The character certificate should have been issued within the last six months on the day of application
- 6 Himachal Bonafide Certificate (for tuition fee concession in case of girls)
- 7 Original SC/ST/OBC Certificate issued by competent authority (SC/ST/OBC candidates only)
- 8 Original EWS Certificate, IRDP Certificate, Ex-servicemen Certificate, WFF Certificate and PH Certificate issued by competent authority ( for candidates applying under these categories)
- 9 For single girl child reservation, the single girl child will have to submit certificate from the competent authority, i.e., Secretary of Gram Panchayat. Single girl child means a girl who is the only child of her parents and she has no other brother and sister.

**Annexure-1**

**Format For Self Declaration by the Candidate for Gap in Education**

*[Declaration by the Candidate for gap in education for one or more than one year of passing the last examination]*

I, the undersigned, hereby declare that I have passed the qualifying examination (Class +2/ Graduation)

\_\_\_\_\_ from (mention the name of Board/ University)

\_\_\_\_\_ in the year \_\_\_\_\_

I have marked the appropriate reason given below that explains my gap from \_\_\_\_\_ to

\_\_\_\_\_ (Dates/Gap period)

- a) I did not enrol my name in any College/Institute/University due to \_\_\_\_\_ . Therefore, there was a gap from \_\_\_\_\_ to \_\_\_\_\_ in my education.

**OR**

- b) I had enrolled for \_\_\_\_\_ programme in the institute \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ but thereafter, discontinued from \_\_\_\_\_ due to \_\_\_\_\_ (reason)

I am making the above declaration for the purpose of my admission to the programme (BA / BSc / BCom / BCA / BVoc / MA / MSc / MCom / PGDCA) \_\_\_\_\_ of **G.B. Pant Memorial Govt. College, Rampur Bushahr.**

Name of the Candidate \_\_\_\_\_

Date \_\_\_\_\_

Signature of the Candidate \_\_\_\_\_

## OUR VALUES AND ETHICS

**Our Values : CHETNA**

**C** Creative Thinking  
**H** Holistic Development  
**E** Environmental Awareness  
**T** Team Work  
**N** Nation First  
**A** Academic Rigor

**Our Ethics : IDEA**

**I** Integrity  
**D** Discipline  
**E** Earnestness  
**A** Amity



**RAGGING IS A CRIMINAL OFFENCE  
ZERO TOLERANCE TO RAGGING  
CURB THE MENACE OF RAGGING**

**NATIONAL ANTI-RAGGING HELP LINE (24x7 TOLL FREE): 1800 - 180 - 5522  
E-mail: [helpline@antiragging.in](mailto:helpline@antiragging.in)**

**Prospectus Fee = Rs. 50/-**